

CPA COLLEGE OF GLOBAL STUDIES

PUTHANATHANI

(Affiliated to University of Calicut & Recognized by Govt. of Kerala)

Run by: NICE Educational Trust, Cheloor, Puthanathani,
Punnathala PO, Malappuram, Kerala,
India - 676552



|| CALENDAR & HAND BOOK ||
2025 - 2026

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“AL-Fathiha”

THE OPENING

*In the name of God,
the Beneficent, the Merciful
Praise be to God, Lord of the worlds,
the Beneficent, the Merciful.
Owner of the Day of Judgement
Thee do we worship,
Thee do we ask for help,
Guide us to the right path.
The path of those on whom, thou
bestowed thy grace
Not (the path) of those who earn
Thine anger, nor those who go astray*

(Aameen)

- HOLY QUR-AN

PLEDGE

India is my country. All Indians are my Brothers and Sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone, lies my happiness.

പ്രാർത്ഥന

പ്രാർത്ഥിക്കുവിൻ ലോക നാഥൻ നാമത്തിൽ

പ്രാർത്ഥന സ്രഷ്ടാവിലേക്കുള്ള മാർഗ്ഗം (2)

വായിച്ചു വളരാൻ പഠിപ്പിച്ച നാഥന്റെ

രക്ഷയിൽ അക്ഷര ധ്യാനം തുടങ്ങാം.(2)

ആധിയും വ്യാധിയും ഇല്ലാതെ ഞങ്ങളെ

ആയുരാരോഗ്യരായ് കാത്തീടണേ (2)

അനുഗ്രഹിക്കൂ വിശ്വൈക നാഥാ

അക്ഷര ദീപ്ത പ്രകാശം ചൊരിയൂ (2)

പ്രാർത്ഥിക്കുവിൻ ലോക നാഥൻ നാമത്തിൽ

പ്രാർത്ഥന സ്രഷ്ടാവിലേക്കുള്ള മാർഗ്ഗം (2)

WORKING TIME OF THE COLLEGE

Teaching Staff	: 9.20 am to 4.00 pm
Office Staff	: 9.00 am to 4.30 pm
First bell	: 9.20 am
Second bell	: 9.25 am
First period	: 9.30 am to 10.20 am
Second period	: 10.20 am to 11.10 am
Morning interval	: 11.10am to 11.20am (10 minutes)
Third period	: 11.20 am to 12.10 pm
Fourth period	: 12.10 pm to 1.00 pm
Noon interval	: 1.00pm to 1.45pm (45 minutes)
Fifth period	: 1.45 pm to 2.30 pm
College bus Departure Time : 3.50 pm	

ON ALL FRIDAYS

Teaching Staff	: 9.20 am to 4.00 pm
Office Staff	: 9.00 am to 4.30 pm
First bell	: 9.20 am
Second bell	: 9.25 am
First period	: 9.30 am to 10.10 am
Second period	: 10.10 am to 10.50 am
Morning interval	: 10.50 am to 11.00 am
Third period	: 11.00 am to 11.40 pm
Fourth period	: 11:40 pm to 12.20 pm
Noon interval	: 12.20 pm to 1.45 pm (1.30 hours)
Fifth period	: 1.45 pm to 2.30 pm
College bus departure time : 3.50 pm	

College main gate will remain closed at 9.30 am

PERSONAL MEMORANDUM

Name of the Student :

Class :

Admn. Number :

Roll No. :

Home address :

Course/Programme :

Semester :

University Reg.No. :

Blood group :

Date of birth :

Mobile No. :

E-mail ID :

Name of the Guardian :

Mobile Number of Guardian :

A BRIEF PROFILE OF THE COLLEGE

CPA College of Global Studies is located in Puthanathani, Malappuram, Kerala, India. The campus is just one Kilometer away from the National Highway Road. The picturesque site and blossoming green environment makes the campus an ideal educational spot free from pollution. The campus is spread across a vast area of nine acres of green land with shrubs, herbs and trees. The college, a self financing institution, is affiliated to the University of Calicut and approved by the Government of Kerala.

CPA believes in nurturing a holistic education, which is about honing every facet of a student; helping an individual develop life-skills, a spirit of enquiry and research. Beyond learning in the classroom and laboratories, the college has developed a mechanism to introduce each student to a wide range of co-curricular activities. To achieve this goal the students are given a special graduate programme called UPDATE. This encourages the student to understand the importance of team work, interpersonal relationship, creative learning and collective responsibility. We also equip the students with social responsibility by fostering among them palliative service and trauma care.

The college is run by the NICE Educational Charitable Trust with an avowed objective of developing higher education among the masses and creating a young generation ready to cater to global requirements. The campus has excellent infra structure with all the modern facilities.

VISION

Empowering the Society with Knowledge Skills and Ethical Traits for Integrity and Professionalism.

MISSION

1. To cultivate a culture of empowerment within society, fostering inclusivity, equity, and opportunity for all individuals, irrespective of background or circumstances to realize their full potential, contribute meaningfully to their communities, and drive collective progress.
2. To provide accessible, innovative, and quality education, equipping individuals with the tools, resources, and expertise necessary to navigate an ever-evolving world.
3. To uphold the highest standards of honesty, transparency, and accountability, ensuring that our actions align with our values and principles. Through continuous reflection, learning, and improvement, we aspire to build a culture of trust and reliability, both within our organization and throughout society.
4. To promote professionalism as a corner stone of excellence in every field and to cultivate a culture of professionalism characterized by competence, diligence, respect, and ethical conduct.

The Nice Educational Trust (Regd.)
CPA COLLEGE OF GLOBAL STUDIES
PUTHANATHANI

MANAGEMENT COMMITTEE

Chairman : **Jb. CP Abdurahiman Haji**

Administrator : **Mr. Ubaid.T**

Name of the Faculty	Designation	Qualification	Mobile Number	Email
John Joseph	Principal	MA, MPhil, BEd	9074847198	johnpanakkal1997@gmail.com
DEPARTMENT OF ENGLISH				
Deepa M	HOD, Assistant Professor	MA, BEd	9562927488	deepa12345ptb@gmail.com
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Lamees V P	Assistant Professor	MA, BEd, SET, NET	9746666686	lameeslemi@gmail.com
Mary Haritha. PT	Assistant Professor	MA, BEd, SET	8157962776	maryharitha7@gmail.com
Soudabi AT	Assistant Professor	MA, BEd, SET	8848033003	soudaanoos@gmail.com
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DEPARTMENT OF ARABIC				
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Mujeeb Rahman K	Asst. Professor	MA Arabic	9995130108	kmrahmanedm@gmail.com
DEPARTMENT OF MALAYALAM				
Subhash Kumar P	Assistant Professor	MA, NET	9544808682	subhashkumar.subhash1@gmail.com
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DEPARTMENT OF MANAGEMENT				
Safer Parayil	HOD, Assistant Professor	MBA, MPhil	9995795054	parayilsafer@gmail.com
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Abboacker K	Assistant Professor	M Com	9747245884	abooacker555@gmail.com
Maneesha Mohammed Kutty	Assistant professor	MBA	9544000088	maneeshamanu456@gmail.com
DEPARTMENT OF PSYCHOLOGY				
Asifa T	HOD, Assistant Professor	M Sc Psychology	8606479943	asifathoombil736@gmail.com
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DEPARTMENT OF TOURISM				
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DEPARTMENT OF ZOOLOGY				
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PG DEPARTMENT OF BOTANY				
Prof. Hamza P V	HOD	M. Sc, M Phil	9847054180	hamzapsmo@gmail.com
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Aswathi P	Assistant Professor	M.Sc Applied Plant Science , M.Phil	9061544279	aswathisareesh3@gmail.com
Sreelakshmi P	Assistant Professor	MSc Botany	8547247429	sreelakshmi perozhi@gmail.com
Sreelakshmi P K	Assistant Professor	MSc Botany MPhil, GATE	9846123709	sreelakshmi p k242@gmail.com
Sangeeth Chandran	Assistant Professor	M.Sc. Applied Plant Science	8129651816	sangeethchandranp333@gmail.com
DEPARTMENT OF COMMERCE (CO-OPERATION)				
Bindu. R	HOD, Assistant Professor	M Com, BEd	9539194028	bindukrishnaponnala@gmail.com
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PG DEPARTMENT OF COMMERCE (FINANCE)				
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SAHEERA PULATHETH	Assistant professor	M.Com, NET	9544756302	saheerap@gmail.com

DEPARTMENT OF CHEMISTRY				
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DEPARTMENT OF FOOD TECHNOLOGY				
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OM Shafna	Assistant Professor	Msc. Food Science and Nutrition, NET	9562069731	shaff910@gmail.com
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DEPARTMENT OF PHYSICAL EDUCATION				
Salmanul Farris	Assistant Professor	MPEd	8157051800	salmanpachyath5@gmail.com

ADMINISTRATIVE STAFF

1. Mr. Ubaid T	Administrator	9847373228
2. Mr. Shanavas Ummar	Finance Officer	9947000965
3. Mr. Haneefa CP	Superintendent	9846320540
4. Ms. Sureela Melakath	Accountant	7994653166
5. Ms. Asiya M	Clerk	9745116704
6. Ms. Naseeba	System Admin	9020876916
7. Ms. Rahmathunneesa K	Front Office Manager	9567754454
8. Ms. Jaseela Thasneem M V	Course Coordinator	7902817992
9. Mr. Abdul Razak P	Driver Cum Maintenance	9961430064
10. Mr. Ishaq	Driver Cum Supervisor	7558967597
11. Ms. Sreesha K M	Librarian	7994190782
12. Ms. Shamseera K P	Library Assistant	9061809113
13. Mr. Jasir AP	Lab Attender	8921733588
14. Ms. Mufeeda V	Lab Attender	9745085283
15. Ms. Anjana KK	Lab Attender	9746715938
16. Ms. Priya	Office Assistant	6235607063
17. Mrs. Usha Devi	House Keeping	8156982650
18. Mrs. Prameela	House Keeping	9037159293
19. Mrs. Pushpa. P	House Keeping	9846349613
20. Mr. Alavi	Security Officer	8590863511

INTERNAL TELEPHONE DIRECTIONARY

1	Chairman	116
2	Principal	104
3	VP	103
4	Admin	105
5	FM	121
6	Front Office	101
7	Office	102
8	Dept. Botany	106
9	Dept. Zoology	107
10	Dept. Co-Operation	108
11	IQAC	109
12	College Gate	110
13	Dept. Finance	111
14	System Admin/Accounts	112
15	Dept. English	113
16	Dept. Tourism & Lang	114
17	Library	115
18	Exam Room	117
19	House Keeping	118
20	Visitors Room	119
21	Dept. Management	120
22	Dept. Psychology	122
23	Dept. Food Tech	123
24	CPA Canteen	124

DUTIES AND CHARGES 2025-26

PTA	: Ms. Shimna P
IQAC	: Ms. Mary Haritha (Coordinator) :Ms. Asha.P (Asst. Coordinator)
Members	:Ms. Mary Joby, Ms. Saniyya :Ms. Sajitha K.S, Ms. Arya Thambi :Mr. Gokul , Ms. O. M. Shafna :Mr. Jafar, Ms. Maneesha :Mr. Mohammed Jabir, Ms. Majitha :Mr. Shanavas, Ms. Saleena :Ms. Sameena, Mr. Subhash
PRO	: Mr. Jafar K
Staff Secretary	: Ms. Varsha Raj I. P
Trauma & Palliative	: Mr. Aboobacker K
NSS	: Mr. Aboobacker & Ms. Varsha Raj. I. P
Union Staff Advisor	: Mr. Safeer Parayil
Fine Arts Coordinator	: Ms. Sajitha E. M : Mr. Subashkumar. P
Staff Editor	: Mr. Veena Vijayan
Women Empowerment Cell	: Ms. Lamees.V. P
Literary Club	: Ms. Surya P. V
Biodiversity Club	: Ms. Aswathi P
Grievance Redressal Cell	: Principal (Chairman) : Ms. Lamees V. P (Secretary) : Ms. Deepa M (Member) : Mr. Nizamudheen K. K (Member)

	: Ms. Bindu. R (Member)
	: Student Representative
students)	(In case of issues related to grievance of
ED Club	: Ms. Maneesha Moideenkutty
IEDC	: Mr. Mohammed Jabir. C. V
	: Students Representatives
ICC	: Principal, Administrator, IQAC
Guidance & Placement Cell	: Mr. Mujeeb Rahman. K
Secular Forum	: Ms. Sajitha E. M
Audio Visual Club	: Ms. Arya Thambi. M
Media Wing	: Mr. Gogul Krishnan
Chief Superintendent of Examination	: Mr. Nizamudheen K K & Mr.
	: Ali Akbar M. K
Intenal Exam Coordinator	: Mr. Jafer. K & Saleena. K
	& Exam REP of All Dept.
Students Scholarship	: Ms. Sreelakshmi & Asya M
ELC & Returning Officer	: Mr. Jafer. K
Anti-Ragging Cell	: Principal (Chairman)
	: Mr. Ubaid. T (Administrator)
	: Sub Inspector of
	Police Kalpakanchery
	: Staff Advisor
	: Ms. Deepa M (Member)
	: Mr. Nizamudheen. K. K
	(HoD Commerce (Finance)
	: Ms. Asha P (Member)

	: Mr. Safeer P (HoD BBA)
	: PTA Vice President
Anti-ragging Squad	: Mr. Jafar. K
	:Mr. Safeer. P
	: Mr. Aboobacker. K
	: Mr. Ali Akbar. M. K
Studnet's Grievaneces Rederessal Cell	: Ms. Lamees. VP
	:Ms. Deepa P
	:Ms. Bindu. R.
	:Ms. Subhash Kumar. P
SC/ST Cell	: Ms. Nijla. K. T & Ms. Veena K,
Minority Students Welfare Cell	: Ms. Asifa T
	: Ms. Asya M
	: Ms. Naseeba
POSH	: Principal
	: IQAC Coordinator.
	: Ms. Bindu. R
	: Ms. Surya. P. V
IV & National Trip	: Administrator
	: Mr. Mohammed Abdul Shameem. T. V
	: Salmanul Faris
College Council	
Coordinator	: Mr. Nizamudheen K K
	: Principal (Chairman)
	: All HoD's (Members)

FYUGP Coordinator	: Mr. Ali Akbar M. K
System Administrator	: Mr. Shaju Rahiman. T. P
College Calendar	: Ms. Naseeba
	: Ms. O. M Shafna
Heritage Club	: Ms. Safa Shahanas. E
Sports Council	: Mr. Salmanu Faris
Health Club	: Mr. Salmanu Faris
Event Management	: Administrator
Arabic Club	: Mr. Mujeeb Rahman. K
Malayalam Club	: Mr. Subhash Kumar. P
NOTIZIA	: Ms Soudhabi. A. T
Remedial Coaching Cell	: Ms. Mary Joby Chungath
Green Campus (Adorno Club)	: Ms. Athira C. P
Alumni Association	: Ms. Sumayya C. P
Counselling Centre	: Ms. Asifa. T
Mentor Mentee	: Ms. Deepa. M
School of Driving	: Ms. Jaseela Thasneem. M. V
NAPTEL (Swayam,Mooc)	: Ms. Athira Anil
Staff Club	: Mr. Subash Kumar. P
Pre-Marital Counselling	: Ms. Arunima Raj
Yoga	: Ms. Jaseela Thasneem. M. V
Chemistry Club	: Ms. Rashida Samri
Annual Report -24-25	: Ms. Varsha Raj. I. P & Ms. :Saniyya. K
Library	: Ms. Sreesha K. M : & Ms. Shamseera. K. P
Language Lab	: Ms. Safa Shahanas. E

Best Practice

Faculty Program	: Ms. Mary Haritha. P. T/ Ms. Asha
Gramashree	: Mr. Muhammed Jabir. C. V
Eco Garden (Dharu)	: Ms. Deepa. M

Add-On Course Co-ordinator

English	: Ms. Safa Shahanas. E
Tourism	: Mr. Gogul Krishnan
Botany	: Ms. Sreelakshmi PK
Food Technology	: Ms. Athira C P
Zoology	: Ms. Athira Anil
Psychology	: Ms. Arunima Raj
BBA	: Ms. Maneesha Moideenkutty
Finance	: Ms. Varsha Raj. I. P
Cooperation	: Ms. Saniyya. K

PG Co-ordinators

PG In charge	: Mrs. Lamees V P
MCom	: Mr. Ali Akbar. M. K
MSc	: Ms. Drishya. V
MA English	: Ms. Sumayya. C. P

Extension Program In charge

English	: Ms. Sajitha E. M
Tourism	: Ms. Saleena. K
Botany	: Ms. Sreelakshmi P. K
Food Technology	: Ms. Sameena M. T
Zoology	: Ms. Athira Anil
Psychology	: Ms. Asifa T
BBA	: Mr. Safeer P
Finance	: Mr. Nizamudheen. K. K

Cooperation : Ms. Bindu. R

Department Association

Commerce (Finance) : Mr. Ali Akbar. M. K

Commerce (Co-operation) : Ms. Bindu. R

BBA : Ms. Maneesha Moideenkutty

Tourism Association : Mr. Gogul Krishnan

English Association :Ms. Surya P. V

Botany : Ms. Aswathi. P

Zoology : Ms. Athira Anil

Psychology : Ms. Asifa T

Food Technology : Ms. Sameena. M. T

Internal Examination Co-ordinator

English : Ms. Soorya. P. V

Tourism : Ms. Saleena. K

Botany : Ms. Sreelakshmi. P. k

Food Technology : Ms. Athira C P

Zoology : Ms. Rashida Samarin

Psychology : Ms. Preethi

BBA : Ms. Mary Joby Chungath

Finance : Ms. Sajitha. K. S

Cooperation : Ms. Saniyya. K

Tutors

B. Com 1st (Coop) : Ms. Bindu. R

B. Com 2nd (Coop) : Ms. Saniyya. K

B. Com 3rd (Coop) :Ms. V. K. Raseena

B. Com 1st (Fin) :Ms. Sajitha. K. S

B. Com 2nd (Fin) :Ms. Varsha Raj. I. P

B. Com 3rd (Fin)	:Mr. Nizamudheen. K. K
BBA 1st	: Ms. Maneesha Moideenkutty
BBA 2nd	: Mr. Aboobacker K
BBA 3rd	: Ms. Mary Joby Chungath
BSc (Zoology) 1st	: Ms. Hiba. M
BSc (Zoology) 2nd	: Ms. Athira Anil. K
BSc (Zoology) 3rd	: Ms. Soumya. K. K
BSc (Botany) 1st	: Ms. Sreelakshmi. P. K
BSc (Botany) 2nd	: Ms. Sreelakshmi. P
BSc (Botany) 3rd	: Mr. Sangeeth Chandran
BSc (Food Technology) 1st	: Ms. Athira. C. P
BSc (Food Technology) 2nd	: Ms. Sameena. M. T
BSc (Food Technology) 3rd	: Ms. O. M. Shafna
BA English 1st	: Ms. Safa Shahanas. E
BA English 2nd	: Ms. Soudhabhi. A. T
BA English 3rd	: Ms. Sajitha. E. M
BTTM 1st	: Ms. Saleena. K
BTTM 2nd	: Mr. Muhammed Abdul Shameem. T. V
BTTM 3rd	: Mr. Gogul Krishnan
Bsc Psychology 1st	: Ms. Preethi. TV
BSc Psychology 2nd	: Ms. Asifa. T
BSc Psychology 3rd	: Ms. Arunima Raj
MCom 1st	: Ms. Arya Thambi. M
MCom 2nd	: Mr. Ali Akbar. M. K
Msc (Botany) 1st	: Ms. Aswathi. P
MSc (Botany) 2nd	: Ms. Drishya. V
MA English 1st	: Ms. Sumayya. C. P
MA English 2nd	: Ms. Soorya. P. V

VARIOUS COMMITTEES

IQAC

As per the National Accreditation and Assessment Council (NAAC) guidelines every institution should establish an Internal Quality Assurance Cell (IQAC) for the accreditation of the college. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The IQAC also promotes measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality culture and best practices.

Co-Ordinators : Ms.Mary Haritha PT (Dept. of English)
: Ms.Asha. P (Dept. of English)

COLLEGE COUNCIL

The College Council consists of the Principal, Heads of Departments and elected representatives of the teaching staff. It is an advisory body on internal academic and disciplinary affairs of the College.

Co-Ordinator : Mr.Nisamudheen KK (Dept. of Commerce)

NATIONAL SERVICE SCHEME

The National Service Scheme is an Indian government sponsored public service programme conducted by the Ministry of Youth Affairs and Sports of the government of India. Popularly known as NSS, the scheme was launched in Gandhiji's centenary year in 1969. Aimed at developing student's personality through community service, NSS is a voluntary association of young people in colleges.

The programme aims to instill the idea of social welfare in students, and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity. In

doing so, volunteers learn from people in villages how to lead a good life despite the scarcity of resources. It also provides help in natural and man-made disaster by providing food, clothing and first aid to the disaster victims.

Coordinators : Mr. Aboobacker & Ms. Varsha Raj. I. P

COLLEGE UNION

The college union and its branch associations are meant for the responsible and constructive participation of the students. They are to train students in leadership, administration and preparing them for public life. The union is constituted functions as per the directions of the University / Government.

All the students of CPA College of Global Studies Puthanathani are ordinary members of the college union and the members of the teaching staff are its honorary members.

The principal shall be the Ex - Officio President of the college union. There shall be a staff advisor to the college union.

Staff advisor : Ms.Safeer .P (Dept.of Management)

PARENT TEACHER ASSOCIATION

All teachers of the college and guardians of the students of the institution are members of the PTA. The main objective of the PTA is to promote a cordial relationship and close interaction among teachers, students and their guardians.

Secretary : Ms. Shimna P
(Dept of Chemistry)

ALUMNI ASSOCIATION

The concept of alumni association is to provide a forum to bringing together the old students of the College, so that they can contribute their expertise to help each other for achieving the goal. The idea took shape and formation of Alumni Association

turned into reality. Reaching out to College Alumni: CPA is proud to have as its alumni a collective of social engineers and entrepreneurs over the past 12 years. This number will continue to grow. The Association provides a forum for bringing together the old students of the College, so that they can effectively contribute their expertise in technology and research in the country.

Coordinator : Ms.Summayya C.P (Dept.Of English)

TUTORIAL SYSTEM

The tutorial system has been designed to make teaching and learning student friendly. It envisages close interaction between students and teachers to create the right ambience for academic pursuits. It also contributes to the maintenance of general discipline in the college.

The students are divided into batches and each batch is placed under a Tutor. The Chief Tutor will closely monitor the attendance, academic progress and conduct of the students under his/her charge and initiate corrective measures wherever necessary. Parents are regularly kept informed about the progress of their wards and they are also encouraged to visit the college for review of the progress of their wards on a regular basis.

Chief Tutor :Mrs. Asha P (Dept.of English)

INTERNAL EXAMINATIONS

Besides the examinations conducted by the University, the college conducts monthly test papers, term examinations and model examinations. The progress reports are sent to the

guardians after each examination. Failure to take any internal examination will be viewed as a serious breach of discipline and dealt with severely. Retests shall be conducted only on payment of rupees 50 /- per paper or as decided by the college council.

Internal Exam Cheif : Mr. Jafer. K (Dept.of Arabic)

Additional Charge : Ms. Saleena. K .(Dept of Tourism)

ASSESSMENT & EVALUATION COMMITTEE

The committee conducts the terminal examinations and the model examination each semester. It arranges the parent-teacher-student interface at which the exam results are handed over directly to the parents in the presence of their wards. The committee also takes measures to ensure that students master the methodology of taking examinations and perform to the best of their ability.

Conveners :Chief Tutor and PTA Coordinator

ED CLUB

Entrepreneurship Development Clubs are set up by the Department of Commerce & Management , mainly with the objective of promoting entrepreneurial traits among students in schools and colleges. In our college, ED Club was started in the year 2012. Since then club tries to build a culture of self-independence through entrepreneurship. ED Clubs provide a platform for realizing business opportunities by arranging industrial visits, business awareness classes, practical sessions on skill development training, interaction with entrepreneurs etc.

Convenor : Ms. Maneesha Moideenkutty (Dept. Management)

LITERARY CLUB

This forum trains the students in effective public speaking, creative writing and prepares them for appearing in

quiz competition.etc. In order to develop the debating skills of the students, the forum conducts regular debates on various subjects.

Co-Ordinator : Ms. Surya P. V (Dept. of English)

TRAUMA AND PALLIATIVE CLUB

The club is meant to build responsiveness among students about the social responsibilities, and to involve students in Extracurricular Activities along with academic work. Further the club intends to serve the society in its needs and perform the responsibilities as students to the society.

Coordinator : Mr. Aboobacker K
(Depart of Management)

BIODIVERSITY CLUB

The Biodiversity Club of the college mainly aim to equip younger generation to create biodiversity awareness in community and the protection, preservation and management of natural resources. The club undertakes and support activities like nature camps, biodiversity awareness programmes, initiatives & competition for students.

Coordinator : Ms.Aswathi P (Department of Botany)

COLLEGE MAGAZINE

The institution publishes a college magazine annually. It is edited by a Student Editor assisted by an Editorial Committee and guided by a Staff Editor. Copies of the magazine are distributed among the staff and students. The aim of the magazine is to encourage the literary and artistic talents of students.

College magazine has to be formally approved by the principal before its publication

Magazine Advisor : Ms. Veena Vijayan (Dept.of Malayalam)

WOMEN EMPOWERMENT CELL

Constituted as per the directive of the University Grants Commission, the cell looks into the grievances, if any, of the girl

students and the women members of the staff of the college and takes corrective measures wherever necessary.

Co-Ordinator : Ms. Ms. Lamees.V. P (PG Det. of English)

STUDENTS GRIEVANCES REDRESSAL CELL

Student Grievance Cell is constituted in line with UGC(Grievance Redressal of students)Regulations,2023.The Cell addresses all kinds of grievances related to admission,fees,examination,scholarships,certificate issuance, and provision of amenities to students.

Co-ordinator : Lamees VP

STUDENTS WELFARE AND DISCIPLINARY COMMITTEE

This committee is constituted to ensure discipline in the class rooms and campus by conducting enquiry and recommending suitable remedial measures. Any serious misbehaviour on the part of students reported by the staff or other students may be referred to committee by the Principal. The committee has the power to summon any staff or student and collect evidence from him/her. After proper enquiry the committee will make necessary recommendations to the Principal. The Principal will have the final authority to decide upon the nature of remedial measures.

ANTI RAGGING CELL

Ragging is an offence and any student found guilty of ragging will be dismissed from the college. Ragging, teasing, intimidating, harassing, using words of abuse etc. on junior students, especially female students within the campus or outside is a punishable crime under Police Act and such matters will be immediately reported to the police. Students involved in such acts will be rusticated.

All forms of harassment of female students shall be considered as acts of serious indiscipline and the students involved in such cases will be expelled from the college.

ANTI RAGGING COMMITTEE FOR THE YEAR 2024-2025

Chairman : Principal

Members : All HODs

Police Department: CI of Police, Kalpakanchery

FINE ARTS ASSOCIATION

The association exists to channelize the cultural energies of the student helping them to develop their inner self and personality

A fine arts club is proposed to be set up to promote interest and proficiency in the fine arts. The club will also prepare the students and encourage them to do well in youth festivals and other competitions.

Co-ordinators : Ms. Sajitha E. M

: Mr. Subashkumar. P

ADORNO CLUB (Green Campus)

The Campus Adorno Club is dedicated to improving the beauty, ambiance, accessibility and comfort of CPA campus. The beautification project will emphasize the campus' visual appeal and will evolve as needs are met and new projects are introduced. Our mission is to improve the physical beauty of CPA campus to reflect the academic success of its students and show the students how much we value them in this community.

Coordinator : Ms. Athira CP

HEALTH CLUB

Health Club is an association of students in college for taking care of everything that goes in to prescribing ways and activities for students to possess good overall health (Mental, Physical, Emotional and Social)

Co-ordinators : Mr. Salmanul Faris
(Dept. of. Phy. Education)

SPORTS & GAMES

The college offers the sports and games facilities to every student who desires to develop his or her potential abilities and qualities of sportsmanship, team spirit and physical exercise. All the major items of games and athletics are provided in the college campus.

Co-Ordinator : Mr. Salmanul Faris
(Dept. of. Phy. Education)

SPORTS COUNCIL

We support the Ministry of Youth & Sports in planning, coordinating and promoting recreational sports through financial, administrative and services assistance to Sports Federations and other related Sports Bodies; thereby creating and maintaining a high sense of professionalism in sports management and practices.

Co-Ordinator : Mr. Salmanul Faris
(Dept. of. Phy. Education)

STUDENT SCHOLARSHIP CELL

A scholarship is an award of financial aid for a student to further his or her education. Scholarships are awarded

based upon various criteria.

The Student Scholarship Cell of CPA College of Global Studies has been established to serve the purpose of providing help to students for their studies. The Cell aims high to give ample amount of help needed to the students through various kinds of scholarships. Apart from that the college has been providing Management Scholarship in terms of semester fee waiver for those who have excellent academic record albeit with poor financial background.

Aims:

- To create awareness on welfare measures to the deserving students by way of scholarships.
- Taking steps to make education affordable and accessible to the meritorious and economically disadvantaged students.
- To induce more students to apply for post-metric scholarship and other kind of scholarships eligible to them.
- To help the management to find out students who deserve management scholarship.

Co-Ordinator : Ms. Sreelakshmi K
(Dept.of Botany)

CAREER GUIDANCE & PLACEMENT CELL

This committee will provide services to the students to successfully manage their carrier development and it will arrange seminars, special coaching on personality development etc.

Co-Ordinator : Mr. Mujeeb Rahman K
(Dept. of Arabic)

STUDENT FEEDBACK

In the sustained bid to offer a wholesome campus experience aiming all-round excellence, students are encouraged to critically evaluate every aspect of curricular and extra curricular activities. Feedback is regularly obtained from students at various stages, particularly on course content, teaching, etc. through structured questionnaires, offering absolute freedom and confidentiality. The feedback is carefully analysed and the database is used for correction and effecting further improvement.

Co-Ordinator : Ms. Asha. P (Chief Tutor)

WEBSITE ADMINISTRATION

Our college recognizes the world wide web as an important electronic publication medium that facilitates its teaching, learning, research, communications and administrative functions. The colleges website was designed to increase the visibility of the college. It is maintained to:

- * Enhance the mission of the college.
- * Inform educational professionals of new resources available via the web.
- * Facilitate communication and discussion about the college activities, events, its departments and programmes , and the accomplishments of its faculty, students, alumni and friends. It also act as an in the face between the college and its stakeholders

Co-Ordinator : Ms. Naseeba (System Admin)

MALAYALAM CLUB

The aim of the Malayalam Club is to nurture the Malayalam language of the students and to cultivate their interest in literature. Training in literary writing and promotion of reading are the activities of the club.

Co-Ordinator : Mr.Subash Kumar R (Dept.of Malayalam)

ARABIC CLUB

Our vision is to motivate the students into Arabic Language area, learn about Arab Culture , History , Language , Traditions and improve Arabic language proficiency .

Co-Ordinator : Mr.Mujeeb Rahman K (Dept.of Arabic)

AUDIO VISUAL CLUB

The Audio Visual Club's endeavor is to enrich the talents of students who have taste of art,culture,theater and media. There are around 100 plus active members presently in the club.

Co-ordinator : Ms. Arya Thambi (Dept .of Commerce)

HERITAGE CLUB

Heritage education is not merely recreation for students but should be an important part of their learning process. It will help them understand history and society and will inculcate values of respect for diversity and tolerance. While it is important to highlight aspects of national heritage, it is also important to bring local heritage into the purview of heritage education programmes. Very limited resources are required for the most basic heritage education programmes. But most heritage activities, like heritage walks and heritage clubs can go a long way in helping the students to experience culture and heritage and bring alive many of the things they hear and experience.

Co-Ordinator : Ms. Safa Shahanas. E (PG Dept. of English)

REMEDIAL COACHING CELL

The Remedial Coaching cell of CPA College of Global studies has been started to meet out the educational requirement of students who are slow learners. The basic aim of the cell is to identify academically backward students and provide remedial measures for improving their performance. The cell is providing remedial teaching for various subjects, language proficiency and personality development classes. Almost all the subjects are covered under this scheme taking into consideration the demands and need of the students with all necessary facilities and counselling.

Co-Ordinator: Ms. Mary Joby Chungath (Dept. of Management)

PARENT'S CLUB

Aims and Objectives

1. Serve as a platform for parents.
2. To strengthen parents' rights, both collectively and individually.
3. To achieve more flexible and inclusive statutory system for parental representation.
4. To modernize and strengthen the system for parental involvement in student education.
5. Host educational clubs, programs for families.
6. To involve parents in social charity activities.
7. Workshops and programs to enhance parent's abilities.
8. Family rehabilitation and refreshment programs.
9. Family counselling sessions.

Parent's club Activities

- Family course
- Driving course
- Parent's trip
- Parent's day celebration

Co-Ordinator : Ms. Jaseela

PROGRAMMES OFFERED

UG PROGRAMMES

BBA (Marketing)

BCom (Finance)

BCom (Co-operation)

BA English

BTTM (Tourism)

BSc Botany

BSc Food Technology

BSc Psychology

Bsc Zoology

PG PROGRAMMES

MSc Botany

MCom (Finance)

MA English

ADD ON PROGRAMMES

About the ADD ON Programmes

The programmes of the CPA College of Global Studies are designed to make the students ready for acquiring placement. With this objective, special programmes are added along with the main degree courses. These special programmes are provided by different agencies well-versed in the respective fields. The students have to select the Add on programmes along with the main ones. Besides the Add on programmes, every student is given a special skill development programme called UPDATE for three years. The update training is organized with the help of special trainers in various fields. Special fees are levied from the students for add on programmes with the consent of the parents. Nature camps, Placement training and Yoga training are also given. Uniforms and study kits are provided.

ADD ON Programmes

1.CMA (US).

This international programme can be taken along with regular BBA or BCom Degrees of the University of Calicut. Certified Management Accountant, or CMA, is one that holds acclaim around the world. It is one of the few accounting credentials that is recognized across international borders because of its global relevance. A growing number of accountants choose to pursue the CMA certification each year for varying reasons, for career flexibility and easy job availability. It is designed specially to validate mastery of the advanced skills to manage financial functions anywhere in the world.

2. Diploma in Logistics and Supply Chain Management

This is aimed at providing job opportunities in Managerial positions at various companies. The course offers jobs in procurement and supply management, freight transportation, warehouse design and management, distribution network design & planning and inventory management and control.

3. Corporate Account Practitioner (CAP)

The Programme is designed to provide students with computerized accounting software. The programme bridges the gap between manual and computerized accounting systems with students gaining hands-on experience which provide graduates with viable entry into and/or advancement in the accounting job market with both large and small organizations. The modules include MANUAL ACCOUNTING, TALLY, PEACH TREE, QUICK BOOKS, MYOB, SAGE, SAP FI/CO, CONSULTANT LEVEL & ENDUSER LEVEL, BILL TEXT, ACRO BUS, TAX SOFT, LOGISTICS SOFT, JEWEL PLUS with International Certificates. The Programme includes training in MS Office, Industrial Visit, On job training and training in positive skills.

4. IATA (International Air Transport Association)

This is an internationally recognized Diploma course connected with Travel and Tourism. This regulates the aviation industry by developing standards, procedures, and practices. A qualified IATA professional has tremendous employment opportunities at entry-level and front level operations of airlines and travel agencies. They can get easy employment as ground handling staff, travel agency officer, airline city office representative,

reservation and ticketing officer, international ticketing officer, etc. Graduates and Postgraduates who take this training can get direct entry to mid-level management and take up job roles as operations manager, billing and settlement officer, travel agency manager, etc. The average salary for these professionals is anywhere between INR 45,000 to INR 2,00,000 per month depending on their caliber and the position they take up.

5. Diploma in Communicative English

The Diploma Programme in Communicative Skills in English provides understanding, skills and professional knowledge about the art of communication and develops the communicative skills of those interested in a professional career requiring communication skills. The curriculum is structured to cover areas of oral communication along with knowledge of use of English in various fields. The objectives of the programme is to enable the student understand the specialized area and acquire the skills and competencies required. It also aims at enabling the student to comprehend the challenges faced in today's environment and learn how to surmount these challenges.

6. Certificate in Beauty Care Management

This course aims to prepare students to comprehend and provide all services related to skin, hair, and makeup. Students will be guided on how to consult with clients and recommend the best services for them. Additionally, students will be trained in identifying skin types, skin issues, necessary product knowledge,

and appropriate beauty services. The curriculum also includes hair cut and style, appropriate services, and identification of the best makeup for each client, along with bridal makeup, hair style, and sari draping.

7.Certificate in the Management of Learning Disabilities

This course has been designed to strengthen the expertise and confidence of teaching professionals, tutors, parents, special educators and Psychology professionals to plan and deliver appropriate remedial programmes for individuals with Learning Disabilities. The focus of the course is developing skills for identification and management of SLD equipping the participants to work as remedial educators to children with SLD or work in school resource centres. Children with learning disabilities may have difficulty in reading, writing, spelling and reasoning, if they are taught through traditional teaching methods. For teaching such children, specially trained teachers are required possessing learning disability certificate. To avail of the various benefits provided by the government, you will have to procure a disability certificate as per government rules and regulations.

8.Certificate in Quality Assurance Manager(Food)

This programme in Food Safety and Quality Management Certification covers a wide range of topics to enable participants to confidently manage FMCG industries with safety. This qualification provides the learner a combination of industry specific Food Safety practices and implementation of HACCP systems. The qualification has been

designed taking into account unbiased and concise overviews which form in total a comprehensive coverage of a broad range of food safety topics, food commodities, including their potential hazards and controls, food safety management systems, including their elements and the roles of stakeholders. The programme also provides a platform for experts from the field of food safety and related fields, such as nutrition, food science and technology and environment to share and learn from state-of-the art expertise with the rest of the food safety community.

9.Dairy Product Processing

This programme will cover basics of dairy food processing and preservation technologies required in dairy and food processing industries. The basic knowledge on dairy food processing is intermingled with most of the unit operations at some or other stage of processing. Since, this basic aspect of food processing and preservation is not taught in most of the Agricultural engineering institutions elaborately, a comprehension of these aspects of processing and preservation will enrich the knowledge base of the students in general.

Department Name: BOTANY			Programme Name: B.Sc. Botany	
Course Type	Course Code	Title of the Course	No. of contact hours per week (Theory + Practical)	No. of credit
SEMESTER I				
Major	BOT1CJ101	Aesthetic Botany	5	4
Minor 1	ZOO1MN101	Foundation of environmental biology & animal behaviour	4/5	4
Minor 2	CHE1MN102	Basic inorganic & bioinorganic chemistry	5	4
AEC 1	ENG1FA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	BOT2CJ101	Microbial Diversity & Phyto -Pathology	5	4
Minor 1	CHE1MN102	Liquid state ,Gaseous state, and Electro chemistry	4/5	4
Minor 2	ZOO2MN101	Introductory Human physiology	5	4
AEC 1	ENG2FA103	Advance English Language skills for Sciences	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	BOT3CJ201	Plant Embryology, Palynology & Evolution	4	4
Major	BOT3CJ202	Plant Anatomy & Analytical Techniques	5	4
Minor	BOT3MN201	Plant diversity & angiosperm taxonomy	4/5	4
VAC	ENG3FV108(2)	Framing Values: Literary and Cultural Narratives for Sciences	3	3
SEMESTER IV				
Major	BOT4CJ203	Plant Diversity I	5	4
Major	BOT4CJ204	Phytochemistry & Pharmacognosy	5	4
Major	BOT4CJ205	Cell & Molecular Biology	5	4
VAC	ENG4FV109(2)	Literary and Cultural Narratives for Sciences Framing Perspectives	3	3
	MAL4FV110(2)	Science and Humanity	3	3
	ARA4FV110 (2)	Environment Ethics in Arabic Literature	3	3
SEC	ENG4FS111(2)	Language Skills for Sciences Contemporary Language	4	3

Department Name: BOTANY

Programme Name: B.Sc. Botany

Course Code	Title of the Course	No. of contact hours per week (Theory+Practical)	No. of credit
SEMESTER V			
BOT5B06T	Gymnosperms, Palaeobotany, Phytogeography & Evolution	3	3
-	Practical Related To BOT5B06T	2	*
BOT5B07T	Angiosperm Morphology & Systematics	3	3
-	Practical Related To BOT5B07T	2	*
BOT5B08T	Tissue Culture, Horticulture, Economic Botany & Ethnobotany	3	3
-	Practical Related To BOT5B08T	2	*
BOT5B09T	Cell Biology & Biochemistry	3	3
-	Practical Related To BOT5B09T	2	*
BOT5D02T	Applied Botany	3	3
SEMESTER VI			
BOT6B10T	Genetics & Plant Breeding	3	3
-	Practical Related To BOT6B10T	2	*
BOT 6B11T	Biotechnology, Molecular Biology & Bioinformatics	3	3
-	Practical Related To BOT 6B11T	2	*
BOT 6B12T	Plant Physiology & Metabolism	3	3
-	Practical Related To BOT 6B12T	2	*
BOT 6B13T	Environmental Science	3	3
-	Practical Related To BOT 6B13T	2	*
BOT 6B14 (E) 03T	Genetics and Crop Improvement	3	2
-	Practical Related To BOT 6B14 (E) 03T	2	*
BOT 6B15P	Practical Related To BOT5B06T, BOT5B07T, BOT5B08T & BOT5B09T		5
BOT 6B16P	Practical Related To BOT6B10T, BOT 6B11T, BOT 6B12T & BOT 6B13T		5
BOT 6B17P	Project Work And Field Study	2	2

Department Name: BOTANY		Programme Name: MSc. Botany	
Course Code	Title of the Course	No of contact hours per week (Theory+Practical)	No. of credit
SEMESTER I			
BOT1C01	Phycology, Bryology, Pteridology and Gymnosperms	3	5
BOT1C02	Mycology and Lichenology, Microbiology and Plant Pathology	3	5
BOT1C03	Angiosperm Anatomy, Angiosperm Embryology, Palynology and Lab Techniques	3	5
BOT1L01	Practicals of Phycology, Bryology, Pteridology, Gymnosperms, Mycology and Lichenology	3	2.5
BOT1L02	Practicals of Microbiology, Plant Pathology, Angiosperm Anatomy, Angiosperm Embryology, Palynology and Lab Techniques.	3	2.5
SEMESTER II			
BOT2C04	Cell Biology, Molecular Biology and Biophysics	3	5
BOT2C05	Cytogenetics, Genetics, Biostatistics, Plant Breeding and Evolution	3	5
BOT2C06	Plant Ecology, Conservation Biology, Phytogeography and Forest Botany	3	5
BOT2L03	Practicals of Cell Biology, Molecular Biology, Biophysics and Cytogenetics	3	2.5
BOT2L04	Practicals of Genetics, Biostatistics, Plant Breeding, Plant Ecology, Conservation Biology, Phytogeography and Forest Botany	3	2.5
SEMESTER III			
BOT3C07	Plant Physiology, Metabolism and Biochemistry	6	5
BOT3C08	Angiosperm Morphology, Angiosperm Taxonomy and Plant Resources	6	5
BOT3C09	Biotechnology and Bioinformatics	6	5
BOT3L05	Practical of Plant Physiology, Metabolism, Biochemistry, Angiosperm Morphology, and Angiosperm Taxonomy	3	2.5
BOT3L06	Practical of Plant Resources, Biotechnology and Bioinformatics	3	2.5
SEMESTER IV			
BOT4E01	Elective I- Plant Tissue Culture	6	5
BOT4E02	Elective II- Pathology of Plantation Crops and Spices	6	5
BOT4L07	Practical of BOT4E01 & BOT4E02	3	2
BOT4D01	Dissertation	5	
BOT4V01	Viva Voce	3	

Department Name: Zoology		Programme name: B.Sc. Zoology		
Course Code	Course Code	Title of the Course	No. of contact hours per week (Theory + Practical)	No. of credit
SEMESTER I				
Major	Z001CJ101	An overview of human physiology: Life sustaining system	5	4
Minor 1	BOT1MN101	Plant ecology conservation & plant Interaction	4/5	4
Minor 2	CHE1MN102	Basic inorganic and bioinorganic chemistry	5	4
AEC 1	ENG1FA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	Z002CJ102	Environmental Biology & Animal Behaviour	5	4
Minor 1	CHE1MN102	Liquid state, Gaseous state, and Electro chemistry	4/5	4
Minor 2	BOT2MN101	Plant Morphology, Physiology & Plant Resources	5	4
AEC 1	ENG2FA103	Advance English Language skills for Sciences	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	Z003CJ2 01	Systematics, Evolution & Zoogeography	4	4
Major	Z003CJ2 02	Practices In Entomology, Poultry Science And Dairy Science	5	4
Minor	Z003MN 201	Animal Diversity, Reproductive Biology And Develop. Biology	4/5	4
VAC	ENG3FV108(2)	Framing Values: Literary And Cultural Narratives For Sciences	3	3
SEMESTER IV				
Major	Z004CJ2 03	Animal Diversity - I – Non Chordata	5	4
Major	Z004CJ2 04	Cell Biology & Genetics	5	4
Major	Z004CJ 205	Basics In Aquiculture And Fishery Science Practices	5	4
VAC	ENG4FV109(2)	Framing Perspectives: Literary And Cultural Narratives For Sciences	3	3
	MAL4FV110(2)	Science And Humanity	3	3
	ARA4FV110 (2)	Environment Ethics In Arabic Literature	3	3
SEC	ENG4FS111(2)	Language Skills For Sciences Contemporary Language	4	3

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Department Name: Psychology		Programme name: B.Sc. Psychology		
Course Type	Course Code	Title of the Course	No of contact hours per week (Theory + Practical)	No. of credit
SEMESTER I				
Major	PSY1CJ101	Invitation to psychology	5	4
Minor 1	PSG1MN100	Basics in cellular physiology	4/5	4
Minor 2	ENG1MN102	The language of digital space: English and new media	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	PSY2CJ102	Science of Mental Processes	5	4
Minor 1	PSG2MN101	Neurophysiology	4/5	4
Minor 2	ENG2MN102	Professional presentation skills in English	5	4
AEC 3	ENG2FA103	Advance English Language skills for Sciences	4	3
AEC 4	ARA2FA104	Modern standard arabic Communicative Malayalam and Science	3	3
MDC		List attached	3	3
SEMESTER III				
Major	PSY3CJ201	Psychological assessment	5	4
Major	PSY3CJ202	Individual differences	5	4
Minor	PSG3MN200	Physiology of behaviour and senses	5	4
Minor	PSY3MN203	Psychological first aid	3	3
VAC	ENG3FV108(2)	Framing Values: Literary and Cultural Narratives for Sciences	3	3
SEMESTER IV				
Major	PSY4CJ203	Child and adolescent development	5	4
Major	PSY4CJ204	Foundations of social behaviour	5	4
Major	PSY4CJ205	Biological basis of behaviour	5	4
VAC	ENG4FV109(2)	Framing Perspectives: Literary and Cultural Narratives for Sciences	3	3
	MAL4FV110(2)	Science and humanity	3	3
	ARA4FV110 (2)	Environment Ethics in Arabic Literature	3	3
SEC	ENG4FS111(2)	Language Skills for Sciences Contemporary Language	4	3

Department Name: Psychology		Programme name: B.Sc. Psychology	
Course Code	Title of the Course	No. of contact hours per week (Theory + Practical)	No. of credit
SEMESTER V			
PSY5B01	Abnormal Psychology -I	3	3
PSY5B02	Social Psychology	3	3
PSY5B03	Developmental Psychology-I	3	3
PSY5B04	Health Psychology	3	3
CHOICE I	Open Course		3
PSY5D01	-Life Skill Applications		
PSY5D03	Experimental Psychology Practical II	3	***
	Experimental Psychology Practical III	3	***
	Project	1	*
SEMESTER VI			
PSY6B01	Abnormal Psychology II	4	3
PSY6B02	Applied Social Psychology	4	3
PSY6B03	Developmental Psychology II	3	3
PSY6B04	Life Skill Education : Application and training	3	3
PSY6B05P	Elective course	3	3
SY6B05-01	Oragnistional Behaviour		
PSY6B05-0	Psychology of Criminal Behaviour		
PSY6B05-04	Educational Psychology		
PSY6B05-05	Foundations of Behavaioural Science		
PSY6B05-06			
PSY6B06	Experimental Psychology Practical - II	3	4
PSY6B07	Experimental Psychology Practical-II	3	3

Department Name: Bsc Food Technology		Programme name: Bsc Food Technology		
Course Type	Course Code	Title of the Course	No of contact hours per week (Theory+Practical)	No. of credit
SEMESTER I				
Major	FTL1CJ101	Fundamentals of food technology	5	4
Minor 1	PHY1MN105	Basics in cellular physiology	4/5	4
Minor 2	ENG1MN102	The language of digital space: English and new media	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	FTL 2CJ102	Food Microbiology 1	5	4
Minor 1	PHY2MN105	Fluid mechanics & Thermodynamics	4/5	4
Minor 2	CHE1MN102	Liquid state ,Gaseous state, and Electro chemistry	5	4
AEC 1	ENG2FA103	Advance English Language skills for Sciences	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	FTL3CJ201	Nutrition science	4	4
Major	FTL3CJ202	Food chemistry	5	4
Minor	CHE3MN202	Bio organic chemistry	5	4
Minor	PHY3MN205	Optics and spectroscopy	5	4
VAC	ENG3FV108(2)	Framing Values: Literary and Cultural Narratives for Sciences	3	3
SEMESTER IV				
Major	FTL4CJ203	Food processing and preservation technology	5	4
Major	FTL4CJ204	Cereals, pulses and oilseeds technology	5	4
Major	FTL4CJ205	Spices and plantation crops	5	4
VAC	ENG4FV109(2)	Framing Perspectives: Literary and Cultural Narratives for Sciences	3	3
	MAL4FV110(2)	Science and humanity	3	3
	ARA4FV110 (2)	Environment Ethics in Arabic Literature	3	3
SEC	ENG4FS111(2)	Language Skills for Sciences Contemporary Language	4	3

Department Name: Bsc Food Technology		Programme name: Bsc Food Technology	
Course Code	Title of the Course	No of contact hours per week (Theory+Practical)	No. of credit
SEMESTER V			
FTL 5 B 09	Food Microbiology II	3	3
FTL 5 B 10	Cereals, Pulses and Oil seeds Technology	5	4
FTL 5 B 11	Food Preservation & Packaging Technology	5	3
FTL5B12P	Cereals, Pulses and Oil seeds Technology	4	-
FTL5B13P	Food Microbiology II	3	-
FTL5B14P	Analysis of foods	3	2*
FTL 5 D 01 02 / 03	01. Technology of Spices 02. Fruits and Vegetables Processing 03. Food & Health	2	3
SEESTER VI			
FTL6B15	Dairy Technology	4	3
FTL6B16	Technology of Animal Food	3	4
FTL 6 B 17	Food safety, Food laws & regulations	4	4
FTL 6 B 18	Technology of Fruits Vegetables, Spices & Plantation Crops	4	4
FTL6B19P	Technology of Fruits Vegetables, Spices & Plantation Crops	4	3 + 2 = 5
FTL6B20P	Technology of Animal Foods	4	5
FTL6B2Pr	Project work	2	2

Department Name :ENGLISH			Programme name: BA ENGLISH	
Course Type	Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I				
Major	ENG1CJ101	Introduction to the world of Literature	5	4
Minor 1	ENG1MN101	Fundamentals of Content Creation	4/5	4
Minor 2	PSY1MN103	Avenues of Psychology: Psychology of Media	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	ENG2CJ101	Reading Fiction	5	4
Minor 1	ENG2MN101	Content Creation: Travel Narratives	4/5	4
Minor 2	PSY2MN103	Psychology of Advertising	5	4
AEC 1	ENG2FA103(1A)	Advanced English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	ENG3CJ 201	Drama: Exploring the Literary and Performative Elements	4	4
Major	ENG3CJ 202	Language in Action	5	4
Minor	ENG3MN201	English For Content Creation -Digital Content Creation In The Era of AI	4	4
Minor	ENG3MN202	English At Workspace - Writing for The Screen: Theory And Praxis	3	3
MDC		List attached	3	3
SEMESTER IV				
Major	ENG4CJ 203	Journey Through the World of Poetry	4	4
Major	ENG4CJ 204	Literary Criticism	4	4
Major	ENG4CJ 205	Gender Perspectives in Literatures	4	4
VAC	ENG4FV109(1A)	Literary and Cultural Narratives for Languages Framing Perspectives:	3	3
	MAL4FV110 (1)	Literature and Humanity	3	3
	ARA4FV110 (1)	Human Values in Arabic Literature3	3	3
SEC	ENG4FS111(1A)	Language Skills for Literatures Contemporary	4	3

Department Name :MA ENGLISH		Programme name: MA ENGLISH	
Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I			
ENG1C01	CoreBritish Literature from Chaucer to 18th century	6	5
ENG1C02	Core British Literature - 19th century	6	5
ENG1C03	CoreHistory of English Language	6	5
ENG1C04	CoreIndian Literature in English	6	5
SEMESTER II			
ENG2 Co5	Core Twentieth century British Literature up to 1940	6	5
ENG2C06	Core Literary Criticism and Theory - Part 1 (up to New Criticism)	6	5
ENG2 Co7	Core American Literature	6	5
ENG2 C08	CorePostcolonial writings	6	5
SEMESTER III			
ENG3 Co9	Core Twentieth century British Literature post 1940	6	5
ENG3C10	CoreLiterary Criticism and Theory - Part 2	6	5
ENG3E01	Elective Shakespeare Studies	6	5
ENG3E03	Elective Women's Writing	6	5
SEMESTER IV			
ENG4 C11	CommonEnglish Literature in the 21st Century	5	4
ENG4P01	CommonDissertation / Project	5	4
ENG4V01	Core Comprehensive viva-voce	5	4
ENG4 E10	Comp Film Studies	5	4
ENG4 E18	Compl. Malayalam Literature in English Translation	5	4

Department Name : Tourism			Programme name: BTM	
Course Type	Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I				
Major	TTM1CJ101	Introductions To Tourism	5	4
Minor 1	TTM1MN101	Fundamentals of Tourism	4/5	4
Minor 2	TTM1MN102	Tourism Business	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER II				
Major	TTM2CJ101	Tourism Principles, Practices and Theories	5	4
Minor 1	TTM2MN101	Principles of Tourism Management	4/5	4
Minor 2	TTM2MN102	Digital Tourism Management	5	4
AEC 1	ENG2FA103	Advance English Language skills for Sciences	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	TTM3CJ201	Hospitality Management	4	4
Major	TTM3CJ202	Tourism in Kerala and FAM Trip	5	4
Minor	TTM3MN201	Introduction to Hotel Business	4	4
	TTM3MN202	Departments in a Hotel – Front Office	4	4
VAC	ENG3FV108(1B)	Framing Values: Literary and Cultural Narratives for Humanities	3	3
MDC		List attached	3	3
SEMESTER IV				
Major	TTM4CJ203	Airline and Airport Management	5	4
Major	TTM4CJ204	Travel Agency and Tour Operation Management	5	4
Major	TTM4CJ205	International Destinations – IATA Area I	5	4
VAC	ENG4FV109(1B)	Framing Perspectives: Literary and Cultural Narratives for Humanities	3	3
VAC	MAL4FV110(1)	Literature and Humanity	3	3
	ARA4FV110 (1)	Human Values in Arabic Literature3		

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Department Name: Management			Programme Name: BBA	
Course Code	Title of the Course		No of contact hours per week	No. of credit
		SEMESTER I		
Major 1	BBA1CJ101	Foundation In Business Decision	4	4
Major 2	BBA1CJ102	Marketing management	4	4
Major 3	BBA1CJ103	Communicating with financial data	4	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	0
MDC		List attached	3	3
SEC 1	BBA1FS111	Digital marketing for business	3	3
		SEMESTER II		
Major 1	BBA2CJ101	Business economics	4	4
Major 2	BBA2CJ102	Financial management	4	4
Major 3	BBA2CJ103	Foundation for business analytics	4	4
AEC 3	ENGIFA103 (3)	English	4	3
AEC 4		Additional Language Malayalam/Arabic	3	0
MDC 2			3	3
SEC 2	BBA1FS112	Spreadsheet modelling for business	3	3
		SEMESTER III		
Major	BBA3CJ201	Domestic Logistic Management	4	4
Major	BBA3CJ202	Business & Corporate Regulations	4	4
Major	BBA3CJ203	Human Resource Management	4	4
Major	BBA3CJ204	Strategic Cost Analysis	4	4
SEC	BBA3FS113	Skills for Employability	4	3
MDC		List attached	3	3
		SEMESTER IV		
Major	BBA4CJ205	Decision Science	4	4
Major	BBA4CJ206	Organization Behaviour	5	4
Major	BBA4CJ207	Entrepreneurship Essentials	5	4
Major	BBA4CJ208	Corporate Governance & Ethics	4	4
VAC	BBA4FV108	Innovation & Business Dynamics	3	3
	ENG4FV109(3)	Cultural Narratives for Commerce And Management	3	3

Department Name : COMMERCE		Programme name: BCom COOPERATION		
Course Code	Title of the Course		No. of contact hours per week	No. of credit
SEMESTER I				
Major	COM1CJ101	Management Principles and Applications	5	4
Minor 1	COM1MN109	Essential Statistics for Business Analytics	4/5	4
Minor 2	COM1MN110	Business Analytics for Decision making	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER 2				
Major	COM2CJ101	Financial Accounting	5	4
Minor 1	COM2MN109	Data Analytics for Business	4/5	4
Minor 2	COM2MN110	E-Business Strategies	5	4
AEC 1	ENGIFA103 (3)	English	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	COM3C1201	Business Regulation	4	4
Major	COM3C1202	Corporate Accounting	5	4
Minor	COM3MN209	Business Analytics tools	5	4
Minor	COM3MN210	Data Analytics with statistical software	5	4
VAC	ENG3FV108(3)	Framing Values: Literary and Cultural Narratives for Commerce and Management	3	3
MDC		List attached	3	3
SEMESTER IV				
Major	COM4C1203	Corporate Regulations and Governance	5	4
Major	COM4C1204	Applied costing and control	5	4
Major	COM4C1205	Business statistics	5	4
VAC	ENG4FV109(3)	Cultural Narratives for Commerce And Management	3	3
	MAL4FV110(3)/	Trade and Humanity	3	3
	ARA4FV110(3)	Arabic literature humanity		
SEC1	ENG4FS111(3)	Skills for Commerce and Management	4	3
SEMESTER 5				
BCM5B07	Accounting for Management		5	4
BCM5B08	Business Research Methods		4	4
BCM5B09	Income Tax Law and Accounts		5	4
BCM5B10	Co-operative Theory and Practice		4	4
BCM5B11	Legal Environment For Co-operatives		4	4
BCM5D01	Open Course (For students from other Departments)		3	3

Department Name : COMMERCE			Programme name: BCom COOPERATION	
Course Code	Title of the Course		No of contact hours per week	No. of credit
SEMESTER 6				
BCM6B12	Core : Income Tax and GST		6	4
BCM6B13	Core : Auditing and Corporate Governance		5	4
BCM6B14	Core : International Co-operative Movement		5	4
BCM6B15	Core : Co-operative Management and Administration		5	5
BCM6B16	Core Project		4	2
Department Name : COMMERCE			Programme name: BCom Finance	
Course Code	Title of the Course		No of contact hours per week	No. of credit
SEMESTER I				
Major	COM1CJ101	Management Principles and Applications	5	4
Minor 1	COM1MN105	BASICS OF FINANCIAL MARKET	4/5	4
Minor 2	COM1MN106	FOUNDATION OF MODERN BANKING	5	4
AEC 1	ENGIFA101(1A)	English Language Skills for Literatures	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER 2				
Major	COM2CJ101	Financial Accounting	5	4
Minor 1	COM2MN105	Essentials of Investment	4/5	4
Minor 2	COM2MN106	Life Insurance:Fundamentals and Applications	5	4
AEC 1	ENGIFA103 (3)	English	4	3
AEC 2		Additional Language Malayalam/Arabic	3	3
MDC		List attached	3	3
SEMESTER III				
Major	COM3C1201	Business Regulation	4	4
Major	COM3C1202	Corporate Accounting	5	4
Minor	COM3MN205	Personal Financial Planning	5	4
Minor	COM3MN206	Fintech	5	4
VAC	ENG3FV108(3)	Framing Values: Literary and Cultural Narratives for Commerce and Management	3	3
MDC		List attached	3	3
SEMESTER IV				
Major	COM4C1203	Corporate Regulations and Governance	5	4
Major	COM4C1204	Applied costing and control	5	4
Major	COM4C1205	Business statistics	5	4
VAC	ENG4FV109(3)	Cultural Narratives for Commerce And Management	3	3
	MAL4FV110(3)	Trade and Humanity	3	3
	ARA4FV110(3)	Arabic literature humanity		
SEC	ENG4FS111(3)	Skills for Commerce and Management	4	3

Department Name : COMMERCE		Programme name: BCom Finance	
Course Code	Title of the Course	No of contact	No. of credit
SEMESTER 5			
BCM5B07	Accounting for Management	5	4
BCM5B08	Business Research Methods	4	4
BCM5B09	Income Tax Law and Accounts	5	4
BCM5B10	Financial Markets and Services	4	4
BCM5B11	Financial Management	4	4
BCM5D01	Open Course (For students from other Departments)	3	3
SEMESTER 6			
BCM6B12	Income Tax and GST	6	4
BCM6B13	Auditing and Corporate Governance	5	4
BCM6B14	Fundamentals of Investments	5	4
BCM6B15	Financial Derivatives	5	5
BCM6B16	(PR) Three Weeks Project and Viva-Voce	4	2

Department Name: COMMERCE		Programme name: MCom (Finance)	
Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I			
MCM1C01	Business Environment & Policy	5	4
MCM1C02	Corporate Governance & Business Ethics	5	4
MCM1C03	Quantitative Techniques for Business Decisions	5	4
MCM1C04	Management Theory and Organizational Behaviour	5	4
MCM1C05	Advanced Management Accounting	5	4
SEMESTER 2			
MCM2C06	Advanced Corporate Accounting	5	4
MCM2C07	Advanced Strategic Management	5	4
MCM2C08	Advanced Cost Accounting	5	4
MCM2C09	International Business	5	4
MCM2C10	Management Science	5	4
SEMESTER 3			
MCM3C11	Financial Management	5	4
MCM3C12	Income Tax Law, Practice and Tax Planning I	5	4
MCM3C13	Research Methodology	5	4
MCM3E01	Investment Management	5	4
MCM3E02	Financial Markets & Institutions	5	4
SEMESTER 4			
MCM4C14	Financial Derivatives & Risk Management	5	4
MCM4C15	Income Tax Law, Practice and Tax Planning II	5	4
MCM4E03	Elective III International Finance	5	4
MCM4E04	Elective IV Advanced Strategic Financial Management	5	4
MCM4PV01	Project Work & Comprehensive Viva Voce	5	4
OPEN COURSES FOR UG Vth Sem			
PE5D03	Open: Physical Activity Health and Wellness	2	2
TTM5D01	Open: Tourism and Hospitality Management	2	2
BOT5D02	Open: Applied Botany	2	2
BC5D01	Open: E-Commerce	2	2
ENG5D03	Open: English for Competitive Examinations	2	2
ZOL5D03T	Open: Applied Zoology		

List of Additional Language Malayalam/Arabic (AEC 2 & 4)

Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I			
ARA1FA102 (1)	Basic Arabic Language Skills BA/BTTM	3	3
ARA1FA102 (2)	Modern Standard Arabic B.Sc	3	3
ARA1FA102 (3)	Essential Skills in Arabic B.Com, BBA	3	3
MAL1FA102 (1)	AEC 2- മലയാള സാഹിത്യനുശീലനം (literary practice in malayalam) BA/BTTM	3	3
MAL1FA102(2)	AEC 2 മലയാള സാഹിത്യസ്വരസം - (Malayalam literary appreciation) B.Sc	3	3
SEMESTER II			
ARA2FA104 (1)	ARABIC LANGUAGES SKILLS BA/BTTM	3	3
ARA2FA104 (2)	MODERN STANDARD ARABIC 2 B.Sc	3	3
ARA2FA104 (3)	ARABIC FOR COMMERCE B.Com, BBA	3	3
MAL2FA104 (1)	Communicative Malayalam and creative writing (വിനിയമ മലയാളവും സർഗ്ഗാത്മക രചനയും)- BA/BTTM	3	3
MAL2FA104 (2)	Communicative Malayalam and Science writing (വിനിയമ മലയാളവും ശാസ്ത്ര രചനയും) - B.Sc	3	3
MAL2FA104 (3)	communicative Malayalam and business writing (വിനിയമ മലയാളവും വാണിജ്യ രചനയും) - Bcom / BBA	3	3

Multi Disciplinary Courses (MDC)			
Course Code	Title of the Course	No of contact hours per week	No. of credit
SEMESTER I			
ARA1FM105-1	Arabic for Beginners	3	3
MAL1FM105	Creativity and Literature	3	3
TTM1FM105	Economics of Tourism	3	3
CHE1FM105	Environmental Chemistry	3	3
BOT1FM105	Plant Propagation	3	3
ENG1FM105	Introducing Print and Digital Narratives	3	3
PSY1FM105(2)	Life Skill Development	3	3
SEMESTER II			
ENG2FM106	Introducing Travel Narratives: Journey Beyond Borders	3	3
MAL2FM 106	സിനിമയും സാഹിത്യവും (cinema and literature)	3	3
ARA2FM106-1	Communicative Arabic	3	3
TTM2FM106	IT Applications in Tourism	3	3
CHE2FM106	CHEMISTRY IN DAILY LIFE	3	3
PSY2FM106	Adulthood and Parenting	3	3
BOT2FM106 (2)	Plants in Everyday Life	3	3
SEMESTER III			
MAL3FM107(2)	Kerala society and scientific knowledge traditions	3	3
ARA3FM107(2)	Kerala Culture in Arabic	3	3

AUDIT COURSE

I Sem	Environmental Studies
II Sem	Disaster Management
III Sem	Human Rights
IV Sem	Gender Studies

MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external examination of all Semesters shall be conducted by the University at the end of each Semester. Internal evaluation is continuous assessment. Marks distribution for external and internal assessments is subject to existing university rules and regulations.

INTERNAL ASSESSMENT

In the changing pattern of assessment and evaluation system, the University has introduced Internal Assessment for most courses. Internal Assessment is done by teachers at the end of each semester strictly in accordance with well-defined guidelines.

RULES FOR ISSUE OF CERTIFICATES & ATTESTATION OF DOCUMENTS Etc.

1. Application for certificates should be made at least two days in advance.
2. Conduct Certificate will ordinarily be issued with T.C. along with the Transfer Certificate when the student has completed his/her course of study. A fee of Rs.50/- will be charged for every certificate issued other than at the completion of the course.
3. A fee Rs. 10/- per page will be charged for issuing a certified copy of document. A fee of Rs. 10/- will be charged for issuing a despatch copy of any certificate.
4. In the event of loss of Identity Card issued to a student the matter should be immediately reported to the Principal and a duplicate card will be issued on payment of a fine of Rs. 100/-
5. No certificate will be issued from the college unless the Principal is satisfied with the reasons stated by the applicant for such certificate.

6. Transfer Certificate is issued when student leaves the institution. The Transfer Certificate will be issued, in the case of those who have appeared for University Examination within one week after the publication of the results. A late fee of Rs.10/- will be levied for all late applications received after one year. Identity card has to be surrendered at the time of issue of transfer certificate.
7. Student who leaves the college before completing the course will not receive certificate of good conduct. Any student who discontinues study in the college without returning the college library books received or without paying any arrears or dues will not receive any certificate.

ATTENDANCE & LEAVE

1. No student shall be absent from the class without leave. The reason for leave shall be clearly stated.
2. Leave of absence will be granted for convincing reasons only on the recommendation of the Class Tutor.
3. Application for leave should be made in prescribed form with the recommendation of the Class Tutor before availing leave. Late application will not be considered.
4. Students coming to the class late or leaving the class early shall lose attendance accordingly .
5. When the absence is for more than a day, leave application must be countersigned by parent or guardian.
6. When the absence is due to illness, the application for leave should be supported with a Medical Certificate.
7. Attendance is compulsory for Physical Education classes.
8. The annual certificate of attendance and progress required for admission to the university examination will not be granted unless the Principal is satisfied with the student's conduct, attendance and progress.
9. Students who absent themselves without securing leave on the closing day before a vacation and the reopening day after the vacation will be penalized.

10. A student who is absent, without leave for five consecutive working days stands the risk of having his/her name struck off the rolls.

11. The minimum attendance of 75% of the total working days of the year is absolutely necessary for promotion and for admission to the university examination.

12. The annual certificate shall not be granted unless a student has completed the course of instruction to the satisfaction of the college authorities and his / her progress and conduct have been satisfactory.

13 . Students whose attendance falls below the minimum shall apply for condonation of shortage through the Principal to the University. The application in the prescribed form shall be accompanied by a chalan for an amount decided by the university. The reason for each day's absence, should be explained. A medical certificate shall also be submitted in case of absence due to ill health. If the shortage exceeds 20 days, on no account shall it be condoned by the University. Also the condonation of shortage of attendance will be granted only as per the existing university rules.

14. No application for exception will be recommended by the Principal unless he is satisfied with the reason for the shortage of attendance, or due to causes beyond the student's control. Ordinarily only prolonged illness will be accepted as a plea for shortage of attendance. Absence without leave will not be condoned under any circumstance. Absence for one hour, will be treated as absence accordingly.

CPA COLLEGE OF GLOBAL STUDIES

RULES AND REGULATIONS

1. Dress code. Students should wear prescribed uniform. No T shirts, skirts, leggings, jeans, frocks and high tops are allowed in the campus. Try to use shoes and no ordinary slippers are allowed in any way. Dress neatly when you come to the college.
2. Students should wear uniforms and identity cards in the campus. They will not be allowed to sit in the class without uniform and ID Card. During festival occasions the student can have colour dress with the consent of the Principal. However, identity cards are compulsory.
3. The students should reach the campus before 9.25 a.m and remain in the classes. Late coming in the college is not allowed. It may lead to loss of attendance.
4. Wish each other good morning. Wish all the teachers and staff irrespective of their departments.
5. There will be a prayer for the college. When the bell for the prayer is rung, everyone should stand up in silence. Those who entered the campus also have to stop walking and stand in silence till the prayer is over.
6. Wandering is not allowed. You can sit either in the library or in the prescribed places. You are not allowed to go out of campus during lunch time without the permission of the Principal
7. Once the student has entered the campus he/she will not be allowed to go out of the campus without the permission of the Principal.
8. No rude behavior in the campus is allowed. Be clean, tidy and pleasing in appearance. Any kind of hatred, whether it is senior junior issue, politics, religion, or gender issue, will be dealt with severely.

9. Behave cordially with teachers, administrative staff , security and cleaning staff. Any ill behavior towards them will cause suspension from the college.
10. Avoid unnecessary talks in the class. Keep silence in the library and labs during class hours. Wish your friends and teachers and staff with a smile.
11. Maintain smartness and good behaviour in the campus and outside. Use good language while communicating smartly. Shouting, howling and unnecessary voices are to be avoided.
12. **Party politics is prohibited in the campus. The students are not allowed to distribute any notice connected with religion or politics in the campus.**
13. The union election of the college is held in parliamentary mode, electing class representative first. The union will be elected from among the representatives.
14. The union is bound to follow the rules and regulations of the college. They have to follow the advice of the Principal and Student Advisor in all the activities. No funds will be collected without the decision of the union and the consent of the Principal
15. The college provides opportunities for co curricular activities. The students should participate with enthusiasm in maximum programmes. Enjoy in competitions , arts or literature and the campus vibes.
16. Take care of the college property. Keep the campus clean Use litter boxes to keep the garbages. Disfiguring or writing on the walls, benches, doors and desks are punishable, and shall invite fines cases of money or valuables if lost must be brought to the attention of the Principal.

17. If there is any special need for college properties such as hall, vehicle, class rooms for academic purpose , an application should be forwarded through Tutor to the Principal
18. The whole campus is under CCTV surveillance.
19. Students must not eat sweets or chew bubble gum in the class. Noone is permitted to cut cakes or conduct calibration inside the classroom.
20. Every one shall use the property of the college with care and preserve the cleanliness of the furniture, building and the campus.
21. Meetings and fund collection which are not connected with college business are not allowed except with the permission of the Principal
22. No guests or friends are allowed in the campus without permission of the Principal
23. Ragging will be severely dealt with. Those who spread hatred in the campus will be suspended at once and the cases will be reported to the police immediately. The culprits will be barred from attending classes or writing examinations for three consecutive years. Case will also be registered in the court. Any kind of bad behavior among the students will be considered as ragging irrespective of junior or senior and no compromise or recommendations will be entertained.
24. Notices, books or magazines will not be distributed in the campus without the consent of the principal.
25. Smoking, consumption of tobacco, pan-masala, liquor, drugs etc are prohibited in the campus. The students are expected to follow the rules outside the campus also.

26. Students riding the two-wheelers have to wear helmet. They should have valid driving license. Rash driving or roaring sounds of the bikes and travelling with more than allotted persons are not allowed. The vehicle must be parked in the allotted space only. **Vehicles other than bikes will not be allowed in the campus except those of the teachers,visitors, guests, parents and differently abled.**
27. **Fees: The parents have to take care of remitting fees on time. Fees should be remitted within ten days of the commencement of the semester. The students will be informed the last date of the remittance through their whatsapp groups. Students will lose their attendance for the late remittance period .**
28. Parents should attend the PTA meetings regularly, otherwise it will affect progress of the students. They should contact the college authorities periodically to get first-hand information about the attendance, academic progress, conduct, etc..., of their wards.
29. Additional Courses: UPDATE is mandatory to the degree students. Students can chose add on programmes like Diploma in Logistics, Accounting courses, and IATA programmes with Internationally accredited certificates
30. Canteen: Kindly maintain discipline in the canteen, Behave politely with the canteen staff. Kindly contact the Principal there is any deficiency in canteen services.
31. The students who resides in the hostels have to follow the hostel rules strictly.
32. You can meet the Principal any time, but if you are coming with any representation or complaints, enter only two or three persons are permitted in the Principal's room at a time to discuss the matter and find a suitable solution.
33. Students should be attentive of the Scholarships given by the management, Government and other agencies.

34. The grievance redress cell can be approached in case of any grievance or complaint.

LEAVE AND ABSENCE

1. No student will be allowed to be absent herself/himself from the college without permission from the Tutor.
2. Anyone who is not present in the class when attendance is taken will be marked as absent.
3. Students have to obtain parent's signature in the leave letter.
4. The absence of one hour or more in a session will be marked accordingly.
5. The students should not be absent themselves particularly when the college works on Saturdays.
6. In case of being absent due to unforeseen causes, application for leave must be submitted as soon as possible, and never late than the first day of return to the college.
7. If a student takes leave because of sickness he/she has to submit a medical certificate signed by a registered doctor as soon as he come to the college.
8. Medical certificate submitted late, will not be considered.
9. No leave will be granted for monthly tests and model examinations, unless for reasons of great necessity, which must be proved to the satisfaction of the Principal.
10. The students should earn at least 75% of attendance to appear for university exams.
11. En masse leave by students or abstaining from classes for whatever reason will be seriously viewed
12. You will lose semester itself if you have no required attendance.
13. 15 days continuous absence from the college, shall result in removal from the college rolls.

EXAMINATIONS

1. The students should clear all dues and fees before remitting their examination fees, for registration.
2. Students should attend the class tests, internal examinations and model examinations without fail. Malpractices will be strictly dealt with, as per the university regulations.
3. Students coming late in the examinations hall will not be allowed to write the exams, as per the university regulations.
4. Talking in the examination hall, bring paper pieces or using mobile phones or other devices will be treated as malpractices. Students who come without hall tickets also will not be allowed to write exams.

MOBILE PHONES

1. Mobile phones should be kept in silence during class hours (9.30am to 3.15pm) the same may be used only with the consent of the respective teachers.
2. Talking on mobile phones is strictly prohibited in the library.
3. The mobile phones of the defaulters shall be confiscated and shall be returned only after the parent appears before the Principal.

UNION AND ACTIVITIES

1. Every College affiliated to the University of Calicut shall have a College students' Union called (Name of the College) Union
2. There will be following General members-Union Chairman, Vice Chairman, Secretary, Joint secretary, Student Editor, Fine Arts Secretary, General Captain and University Union member. Vice Chairman and Joint secretary posts are reserved to the girls. Besides there will be year-wise representatives, class representatives and department association members. No student of the final year class of any course of the college shall be eligible to contest the election as the Chief Student Editor of the College Magazine,

3. The term of the Union shall generally be one year from the date on which the union assumes office or till the date of the elections to the Union in the subsequent year, whichever is earlier. However, a member or an office-bearer will cease to be a member or office-bearer (as the case may be) if he/she ceases to be a student of the College. However: this will not apply to the University Union Councilors, who will be governed by the Constitution of the University Union.
4. A Staff-Advisor shall be nominated by the President (Principal) in consultation with the Executive Committee.
5. The Principal will be the Ex-officio President of the Union and shall have the authority to suspend any or all activities of the Union, with the prior approval of the Vice Chancellor, if in his opinion circumstances warrant such action.
6. There shall be an executive Committee for the Union with the following office-bearers: i) The President of the Union, ii) The Chairman, iii) The Vice-Chairman, iv) The Secretary, v) The Joint Secretary, vi) The University Union Councillor/ Councillors, vii) The Chief Student Editor, viii) The Secretary Fine Arts ix) The General Captain for Sports & Games,. x) The Staff Advisor
7. The elections to the college Union Council shall be held in all the colleges in the University on a day to be fixed by the Vice-Chancellor of the University. If, however, the election in any college could not be conducted on that day, it can be conducted on a subsequent day with the permission of the Vice-Chancellor.
8. Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the college authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

Activities

1. The Union should organize activities connected with the overall development of the students and institution.
2. For conduct of any programme, the student members should first discuss with the Staff Advisor and a project has to be prepared and submitted to the Principal.
3. The fund for the programme is to be met from the union activity fund contributed by the students at the beginning of the year. The amount of the fund maybe recommended by the union and decided by the Principal.
4. The common festivals permitted in the college are the following. These have to organized as per the academic calendar
 - Freshers'Day
 - Onam
 - Kerala piravi
 - Union Inauguration
 - Union Festival
 - Christmas and New Year
 - Ishal fest (During Bakrid)
 - Sports and Games
 - Annual Day
 - Events organized by the College
 - Convocation Ceremony
 - Alumni Meet

The above ceremonies are limited to availability of time
The union have to decide the date of the events earlier in Union meeting in the presence of the advisor and submit the proposal with estimate to the Principal, five clear working days in advance.
7. No activities will be allowed without the prior consent of the Principal.
8. The coordinators are to submit income and expenditure of the programmes within five days of the programme to the Principal.

9. Indiscipline from the part of the students may lead to the adjournment of the programme.
10. The Coordinators have to document each and every programme in the authorized software/format.
11. The above rules can be amended or annulled if there is any sufficient reason for the same.

ELECTION RULES

1. The college follows Parliamentary system of election, electing the class representative first in the morning session and electing the union from the class representatives.
2. Students will not be allowed to contest in the election in the name of any organization or political party. They have to contest individually.
3. The students who contest the election should be of academic merit without having arrears and obtained no punishments or suspensions from the college and without criminal cases against them. They should be regular in the classes abiding the rules and regulations and with quality of leadership. The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.
4. The election process will be according to the instructions of the university.
5. The election shall be held in a peaceful manner. Those who break the law will be suspended from the college with immediate effect.
6. The candidate shall have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an executive member.
7. During the period of the elections no person, who is not a student on the rolls of the college, shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student

- organisation, violating this rule shall be subject to disciplinary proceedings.
8. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be “corrupt practices” and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.
 9. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above. Notice or posters should not be affixed inside the campus.
 10. No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda inside the college campus.
 11. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the college campus, for any purpose whatsoever. All candidates shall be held jointly and severally liable for any destruction / defacing of college property.
 12. No processions or public meetings are allowed in the campus as part of election. The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited. Do not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day. Do not hand out any propaganda on the polling day.
 13. No candidate shall indulge in, nor shall abet, in any capacity,

which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students

14. All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
15. Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The election committee / college / university authorities may also take appropriate disciplinary action against such a violator.

UNION FESTIVALS

- 1 Eligibility of Participants: Participation in the Festivals is open to all bonafide full time students, who are enrolled in the Colleges affiliated with the University for Undergraduate or Post-Graduate degree which is of a minimum duration of one academic year & whose examination is conducted by the University.
- 2 The participants have to fill the prescribed performa and submit to the teacher in charge of Arts festival after getting signed by the class tutor.
- 3 All the participants have to show their College/Institute Identity Cards before the participation in competitions.
- 4 Use of Fire Arms and Fire crackers on stage during any event or entire duration of festival is strictly prohibited.
- 5 Proper Screening should be taken by the Festival committee of the participant before finalization of Team/Contingent/Participants/Events.
- 6 The items or the events presented on the stage should be in tune with the social and cultural ethos upheld by the college and the society in general. No items affecting the cultural ethos of the society will be allowed. No items which hurt the pluralism or harmony of the society will be tolerated.

TOUR

- 1 Study tours are a part of co curriculum and the students are encouraged to organize tours once in three years. The tours are to be organized within the rules and regulations of the college.
- 2 For the Degree students other than BTTM there will be an all India tour in the last semester. For BTTM, a major tour will be there every year. The BTTM students and staff may organize study tours whenever necessary.
- 3 For facilitating the tours, the college will have a tour council formed every year with Principal as the Chairman, HOD of the Department of Tourism as the coordinator and HODs of the different departments as the members. The Chairman of the college will be the ex officio member of the council.
- 4 Tours have to be organized in October /November/ December months. Care should be taken to take minimum working days for the tour. A tour committee has to be formed with a teacher as Director and a student as convener. It is the duty of this committee to decide the place, itinerary, stay, travel etc. The tour committee is to be headed by respective tutor of the classes. He/ she should be there to lead the tour.
- 5 The tour committee has to submit their proposal to the HOD and HOD has to submit the same to the College Tour Coordinator. He has to submit the proposal after discussing with the tutor and add changes if any and the final draft has to be submitted to the Principal. The Principal will give the final consent for the tour.
- 6 The Tutors have to collect the consent letters from the parents before the tour. He has to give details of itinerary and package and other preparations to the coordinator. He also should submit the list of the

- students and accompanying teachers with mobile number to the Vice Principal.
- 6 20:1 is the number of the teachers who have to accompany the students, For the girl students there should be women faculties. The accompanying teachers would include the tutor of the respective classes. If any change in the pattern is needed, prior consent has to be taken from the Principal.
 - 7 No family members or friends of the teachers, or the friends of the students are allowed to accompany the tour. However the parents can accompany with the consent of the Principal.
 - 8 The tutor should keep the copies of the name of the students and accompanying teachers with them in order to produce before any institution or firm or before the authorities.
 - 9 Keeping or use of liquor or narcotics during the tour is strictly prohibited. Those who keep or use them will be suspended from the tour.
 - 10 The tutor every right to take immediate action if any one behave contrary to the rules and regulations or tend create issues making hindrance to the smooth conduct of the tutor.
 - 11 The tutors should carry necessary medicines and first aid material during the tour. The students with serious diseases or pregnancy will not be registered for the tutor. If the tour is to any cold places, necessary precautions will be taken by all the members. Street food should be avoided. Sufficient drinking water should be carried by everyone.
 - 12 During the tour, the students should behave with modestly and keeping the decorum of the college. No one is permitted to enter in other's rooms without consent. Kindly don't make disturbance to others or to the owners or to those who reside in the adjacent rooms. Kindly don't take photographs without consent.

- 13 Don't carry expensive articles or ornaments while on tour.
- 14 After returning from the tour, it is the duty of accompanying teachers to ensure that the students had reached home. Girl students are to be provided safe travel facilities to reach home.
- 16 Within fifteen days after the tour, the Student Convener must submit a tour report to the Head of the department. The report should be added with the opinion and suggestions of the students, photos and the accounts of the tour.
- 17 Since their presence is required for the tour the students have to bear the tour expenses of the teachers. The students may also take care to share the expense of the poor students. As a good will measure the fund balance can be utilized for student welfare purposes after taking a decision by the majority of the tour committee.

LIBRARY RULES

1. All the faculty staff & students of the institution are entitled to become Library Member to borrow books.
2. The library will be kept open from 9.30a.m. to 4.30p.m. continuously on all days other than public holidays.
3. Applications for books to be borrowed may be submitted to the librarian before 10.00 a.m.
4. Personal belongings like books, periodicals, bags, umbrellas, boxes etc. are not allowed inside the library or reading room and they shall be left at the entrance.
5. Schedule for issuing of books will be notified on the library notice board.
6. Strict silence must be observed in the library.
7. A student is allowed to take only one book at a time.
8. The members of the staff may be allowed to take books not exceeding ten including text books.
9. Books will be lent to the members on getting their signature in personal ledger maintained for that purpose. The books must be

- returned in good condition to the librarian at the end of each year of the course, failing which clearance certificates will not be issued.
10. On receiving a book from the librarian, the member shall satisfy himself/herself and call the attention of the librarian to any damage found in the books. Otherwise it will be presumed that the book was quite intact when issued and the member is liable to be held responsible for the replacement of the book.
 11. Writing or any kind of marking upon the book with ink or pencil etc. will be considered as willful damage to the book and shall be penalized.
 12. If a book is damaged or lost by a member, he / she will have to replace it by a new copy in the same edition or pay cost of the latest edition of the book including 20% of the cost of book as the postage or 3 times the price of the book as fine, within the time limit fixed by the Principal.
 13. If one book of a set is damaged or lost from a member he / she must replace it by a sound copy of the same edition. If such a copy is not available he/she shall purchase the whole set of any edition within the prescribed time, or pay the fine.
 14. The reference book and current periodicals will not be lent out but they may be referred to within the library. But one or two reference books of their subjects & old periodicals not exceeding 5 Nos may be lent out to members of the staff for a short period of two or three days.
 15. Before leaving the library each member shall return to the librarian books, periodicals taken by him/her for reference.
 16. Members are not allowed to transfer the books taken by them. Breach of this rule will lead to the loss of membership.
 17. Books taken should not be retained for more than fourteen days from the date of issue.
 18. The students can renew the books once in a week and member of the staff can renew the books twice.
 19. If a book is not returned before the due date a charge of Rs.5/. per

book per day including holidays will be collected from the students.

20. If a book becomes due on a holiday it may be returned the next working day without overdue charges.
21. A book which is over due will not be received from the students without overdue charges.
22. A book can be returned on any prescribed day before due date.
23. A book taken out is liable to be called back at any time if necessary.
24. All books must be returned to the library two weeks before the closing of the last term of each year. The members of the staff may be allowed to retain the books up to the closing date of the college.
25. The members may seek the help of the librarian in the selection of books.
26. The membership card shall be surrendered to the librarian at the end of the academic year. Failing to do so shall invite a penalty of Rs. 10/-.

JUNE

Date	Days	Days To Remember	Conducted by
1	Sun		
2	Mon	III Sem Starts	
3	Tue		
4	Wed		
5	Thu	Green campus, World Environment Day	Biodiversity, Botany
6	Fri		
7	Sat		
8	Sun		
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	Botany Association Day	Botany
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu	Reading day, SPSS Orientation	Malayalam club, Co-op
20	Fri	Department Alumni Meet	ENGLISH
21	Sat		
22	Sun		
23	Mon		
24	Tue	Finance Week, Short Film Making Contest, Project Orientation	FINANCE, AV, BBA
25	Wed		
26	Thu	Club Orientation	Audio Visual Club
27	Fri		
28	Sat		
29	Sun		
30		Commerce reels	FINANCE

JULY

Date	Days		Conducted by
1	Tue	Drama club under Association, I Sem Class Commencement	ENGLISH
2	Wed		
3	Thu		
4	Fri	World Food Safety Day, Basheer day	Food Technology, Malayalam
5	Sat		
6	Sun		
7	Mon	Bridge Course	All First Sem Students
8	Tue	Travel Alchemy, World Food Safety Day	Tourism, Food Technology
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun		
14	Mon	Extention Activity	Psychology
15	Tue	Being Well Being	WDC
16	Wed		
17	Thu	Training On Resin Art, Terrarium Making	Botany
18	Fri		
19	Sat		
20	Sun		
21	Mon	Tourism Club Inauguration	Tourism Club
22	Tue	Gardening	Adorno Club
23	Wed		
24	Thu		
25	Fri	Orientation and induction programme	ED CLUB
26	Sat		
27	Sun		
28	Mon		
29	Tue	Orientation Programme	Career Guidance
30	Wed	Introduction of star trees / Indigenous trees	Botany
31	Mon	Arabic Club Inauguration, zoology Association	Arabic, Zoology

AUGUST

Date	Days	Days To Remember	Conducted by
1	Fri	Water quality analysis, Establishment of butterfly garden	Food Technology, Biodiversity
2	Sat		
3	Sun		
4	Mon	IKIGAI	ENGLISH
5	Tue	Career in Food Safety, Project Orientation	Food Technology, English
6	Wed		
7	Thu	Visit to Krishi Bhavan	NSS
8	Fri	Know Your Right	SC /ST SL SELL
9	Sat		
10	Sun		
11	Mon	Mentorship Programme	Alumni Association
12	Tue	Association Inauguration, Industrial visit	BBA, Finance
13	Wed	A Visit To Book Farm, Destination Adoption	Literary, Tourism
14	Thu	Documentary Screening	Audio Visual Club
15	Fri	Independence Day, FDP	NSS, IQAC
16	Sat	Anti Ragging Awareness Programme	Anti Ragging Cell
17	Sun		
18	Mon	Internal Exam for I,III, V Starts	
19	Tue	Adulterant Detection Test Demonstration, Industrial visit	Food Technology, BBA
20	Wed	War Against the Mosquito, Stock market workshop	Chemistry, BBA
21	Thu	Industrial Visit, Unleash The Potential	Co-Op, WDC
22	Fri		
23	Sat		
24	Sun		
25	Mon	Literary Trivia, Awareness programme	Literary Club, Health Club, Anti Ragging Cell
26	Tue	Talks with Grand Parents: A Cultural Exchange Program	Heritage Club
27	Wed	Onam Celebration	
28	Thu		
29	Fri	Botany Association Day, Idea spark challenge	Botany, ED CLUB
30	Sat	Onam Holidays Starting	
31	Sun		

SEPTEMBER

Date	Days	Days To Remember	Conducted by
1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun		
8	Mon	Onam Holidays Ends	
9	Tue	Ecofriendly Green Campus(garden Setting)	ZOOLOGY
10	Wed	Book Club & Book Review, World Suicide Prevention Day	Literary, Psychology
11	Thu	National Nutrition week celebration	Food Technology
12	Fri	Awareness session	Minority Welfare cell
13	Sat	Department wise meet up	Alumni Association
14	Sun		
15	Mon	Campus Vlog Competition, Beauty and chemistry	Audio visual club, Chemistry club
16	Tue	Ozone Day Celebration, CPA Arabic Fest 2k25	Biodiversity club, Arabic club
17	Wed	Skill For Success, Beach Cleaning	SC /ST SL SELL, Tourism Club
18	Thu	Management Fest	BBA
19	Fri	Visit to MSSRF and Padmashri Cheruvayal Raman	Botany
20	Sat	Santhibhavan Visit	ENGLISH
21	Sun		
22	Mon	Alumni Talk	Alumni Association
23	Tue	I. V Or Lab Visit, Expert Talk	Food technology, ED CLUB
24	Wed		
25	Thu	Drawing competition for school students	Botany
26	Fri	Exploriana - WTD Celebration	Tourism Club & Department
27	Sat		
28	Sun		
29	Mon	Talk on "Scope and opportunities in the field of Botany"	Botany
30	Tue		

OCTOBER

Date	Days		
1	Wed	Maha Navami	
2	Thu	Gandhi Jayanthi	
3	Fri	Herbal Gardening, Scientific talk	Adorno Club, Biodiversity club
4	Sat		
5	Sun		
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri	World Mental Health Day Celebration, Media Visit	Psychology, English
11	Sat		
12	Sun		
13	Mon	III Sem Exam Starts	
14	Tue		
15	Wed	National Chemistry Week, Heritage Projects	Chemistry Club, Heritage Club
16	Thu	World food day celebration, Meet with entrepreneur	Food technology, ED CLUB
17	Fri	Video editing workshop	Audio visual club
18	Sat		
19	Sun		
20	Mon		
21	Tue	Extention, Tourism Research Quest, Net coaching	Minority cell, Tourism, CGPC
22	Wed	Financial Literacy, ICT enabled classes	WDC, Co-op
23	Thu	Exhibition and Sale of the products by the students	Botany
24	Fri		
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu	Butterfly Day	ZOOLOGY
31	Fri	Kerala piravi	Malayalam club

NOVEMBER

Date	Days	Days To Remember	Conducted by
1	Sat		
2	Sun		
3	Mon	Mangrove Forest Visit	Biodiversity club
4	Tue		
5	Wed	Food Fest	Food Technology
6	Thu	International Seminar	English
7	Fri		
8	Sat		
9	Sun		
10	Mon	JAMOV orientation, I SEM Exam Starts	Psychology
11	Tue	Program for improving learning and speaking skills	Co-op
12	Wed		
13	Thu	Heritage Walk to Thirunnavaya	HERITAGE CLUB
14	Fri		
15	Sat		
16	Sun		
17	Mon		
18	Tue	One Day Orientation programme for CSIR-UGC-NET Exam	Botany
19	Wed	Heritage walk, End of I Sem	Tourism Club
20	Thu	Analytical Chemistry In Everyday Life, Wildlife Celebration	Chemistry club, ZOOLOGY
21	Fri	Tourism Trails - Extension Program	Tourism
22	Sat		
23	Sun		
24	Mon	II SEM Starts	
25	Tue		
26	Wed	industrial visit and workshop	ED CLUB
27	Thu		
28	Fri		
29	Sat		
30	Sun		

DECEMBER

Date	Days	Days To Remember	Conducted by
1	Mon	Mental Wellness Month	Psychology
2	Tue		
3	Wed		
4	Thu		
5	Fri	Green Chemistry, Transforming Trash	Chemistry, Tourism
6	Sat		
7	Sun		
8	Mon		
9	Tue		
10	Wed	Day celebrations under HT Talks	HERITAGE CLUB
11	Thu		
12	Fri	Together For Tomorrow, Training On Plant Propagation Methods	SC /ST SL SELL, Botany
13	Sat		
14	Sun		
15	Mon		
16	Tue	Extension programme	ED CLUB
17	Wed	Internal Exam for IV Starts	
18	Thu	Minority Rights Day Celebration, World Arabic Day Celebration	Minority Welfare Cell, Arabic Club
19	Fri		
20	Sat	Cultural Tour	Malayalam club
21	Sun		
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon	Job Fair	Alumni Association
30	Tue	Academia	FINANCE
31	Wed		

JANUARY 2026

Date	Days	Days To Remember	Dept/Club
1	Thu	Blood Donation Camp & Medical Camp "health For All"	Health Club
2	Fri		
3	Sat		
4	Sun		
5	Mon		
6	Tue	Internal Exam for II, VI Starts	
7	Wed		
8	Thu	Student's Literary Magazine under Association	English
9	Fri		ED Club
10	Sat		Arabic club
11	Sun		
12	Mon	Placement Assistance	CGPC
13	Tue		
14	Wed		
15	Thu	Self Defense Workshop, CUET, PG Orientation	WDC, CGPC
16	Fri		
17	Sat		
18	Sun		
19	Mon		
20	Tue	"Meeting the seniors" programme	Botany
21	Wed		
22	Thu	Lab Exhibition, KLF Visit	Zoology, Literary Club
23	Fri		
24	Sat		
25	Sun		
26	Mon	Explocesta - National Tourism Day Celebration	Tourism
27	Thu		
28	Wed		
29	Thu	Intercollegiate Tournaments: "Intercollegiate Sports Fest"	Sports Council
30	Fri		
31	Sat		

FEBRUARY 2026

Date	Days	Days To Remember	Dept/Club
1	Sun		
2	Mon	Photography Competition on 'World Wetland Day	Botany
3	Tue	Creation of Handwritten Magazine	Library
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun		
9	Mon		
10	Tue		
11	Wed	Book Review Competition	Library
12	Thu	Job orientation	BBA
13	Fri		
14	Sat		
15	Sun		
16	Mon		
17	Tue		
18	Wed		
19	Thu		
20	Fri	World Mother Language Day	Malayalam club
21	Sat		
22	Sun		
23	Mon		
24	Thu	Library Blog Creation	Library
25	Wed		
26	Thu	Shiva Rathri	
27	Fri		
28	Sat	National science day celebration	Botany, Zoology

MARCH 2026

Date	Days	Days To Remember	Dept/Club
1	Sun		
2	Mon		
3	Tue		
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun	International Women's Day Celebration	WDC
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat		
15	Sun		
16	Mon		
17	Tue		
18	Wed	Library Best Reader Award 2025-26	Library
19	Thu		
20	Fri		
21	Sat		
22	Sun		
23	Mon		
24	Thu		
25	Wed	Waste Recycling	Adorno Club
26	Thu		
27	Fri		
28	Sat		
29	Sun		
30	Mon		

വിദ്യാർത്ഥികളുടെ പ്രത്യേക ശ്രദ്ധക്ക്

1. കോളേജ് കാമ്പസിൽ പുകവലി, ലഹരിവസ്തുക്കളുടെ ഉപയോഗം എന്നിവ കർശനമായി നിരോധിച്ചിരിക്കുന്നു.
2. അനുമതി കൂടാതെ തുടർച്ചയായി പതിനാല് (14) ദിവസം ക്ലാസിൽ ഹാജരാകാത്ത കുട്ടികളുടെ പേര് രജിസ്റ്ററിൽ നിന്നും നീക്കം ചെയ്യുന്നതാണ്. ഒരു കാരണവശാലും കോപ്പൻ ഡെപ്പോസിറ്റ് ഒഴികെ അടച്ച മറ്റൊരു ഫീസും തിരിച്ച് നൽകുന്നതല്ല.
3. വിദ്യാർത്ഥികളുടെ പഠന പുരോഗതി, ഹാജർ നില, അച്ചടക്കം എന്നിവ അറിയാൻ പ്രിൻസിപ്പൽ/അധ്യാപകർ ആവശ്യപ്പെടുമ്പോൾ രക്ഷിതാക്കൾ നിർബന്ധമായും കോളേജിൽ ഹാജരാകേണ്ടതാണ്.
4. ഓരോ സെമസ്റ്ററിനും 75% അറ്റൻഡൻസ് ഇല്ലാത്ത വിദ്യാർത്ഥികൾക്ക് പരീക്ഷ എഴുതാൻ സാധിക്കുന്നതല്ല (വിദ്യാർത്ഥിനികൾക്ക് 73%).
5. തന്റേതല്ലാത്ത കാരണങ്ങൾ കൊണ്ടല്ലാതെ കോഴ്സ് തീരുന്നതിന് മുമ്പ് ടി.സി നൽകുകയില്ല. ടി.സി നൽകണമെങ്കിൽ ബാക്കിയുള്ള കോഴ്സ് ഫീസ് വിദ്യാർത്ഥി നിർബന്ധമായും അടച്ചിരിക്കണം.
6. കാലാകാലങ്ങളിൽ ഗവ/യൂണിവേഴ്സിറ്റി നിശ്ചയിക്കുന്ന ഫീസുകൾ (ട്രഷറർ ഫീ ഉൾപ്പെടെ) അടക്കുവാൻ വിദ്യാർത്ഥി ബാധ്യസ്ഥനാണ്. ഫീസ് ഓരോ സെമസ്റ്ററിന്റേയും തുടക്കത്തിൽ വിദ്യാർത്ഥികൾ നിർബന്ധമായും അടച്ചിരിക്കണം.

വിദ്യാർത്ഥികളുടെ പെരുമാറ്റം

1. സത്യസന്ധത, ആത്മാർത്ഥത, സമയനിഷ്ഠ, അർപ്പണമനോഭാവം തുടങ്ങിയവ പ്രവർത്തിയിലും പെരുമാറ്റത്തിലും പകർത്തി പ്രാവർത്തികമാക്കുവാൻ വിദ്യാർത്ഥികൾ ബാധ്യസ്ഥരാണ്.
2. കോളേജിൽ നിന്നും നിർദ്ദേശിക്കുന്ന യൂണിഫോം വൃത്തിയായി ധരിച്ച് കൃത്യസമയത്തിന് ചുരുങ്ങിയത് അഞ്ച് മിനുട്ടിന് മുമ്പേ വിദ്യാർത്ഥികൾ ക്ലാസിൽ ഹാജരാകേണ്ടതാണ്. യൂണിഫോം മാന്യമായിരിക്കണം. കോളേജ് നിർദ്ദേശിച്ച രീതിയിൽ ആയിരിക്കണം യൂണിഫോം.
3. കോളേജിലെ അധ്യാപകരെ/അനധ്യാപകരെ ആദരിക്കുമെന്നും സഹപാഠികളോട് പരസ്പര സന്നേഹത്തോടെ/ബഹുമാനത്തോടെ പെരുമാറുമെന്നും ഓരോ വിദ്യാർത്ഥിയും ഉറപ്പ് വരുത്തേണ്ടതുണ്ട്.

4. അദ്ധ്യാപകരോ സന്ദർശകരോ ക്ലാസ് മുറിയിൽ പ്രവേശിക്കുമ്പോൾ അവരെ ആദരിക്കുന്നതിനായി എഴുന്നേറ്റ് നിൽക്കുകയും അവരെ Good Morning/Good Afternoon/Sir/Miss എന്ന രീതിയിൽ അഭിവാദ്യം ചെയ്യേണ്ടതുമാണ്.
5. ക്ലാസ് മുറി, ഫർണ്ണിച്ചർ, ലൈബ്രറി, ലബോറട്ടറി, കോളേജ് ദിത്തി, പരിസരം, ടോയ്ലെറ്റ് എന്നിവ വൃത്തിയായും ഭംഗിയായും സൂക്ഷിക്കേണ്ടത് ആവശ്യമാണ്. അവക്ക് കേടുപാടുകൾ വരുത്തിയാൽ കുടുപിഴ ചുമത്തുവാൻ പ്രിൻസിപ്പാളിന് അധികാരമുണ്ടായിരിക്കും.
6. ക്ലാസ് പരീക്ഷകൾ, ഇന്റർണൽ പരീക്ഷകൾ, യൂണിവേഴ്സിറ്റി പരീക്ഷകൾ എന്നിവ നിർബന്ധമായും വിദ്യാർത്ഥികൾ എഴുതേണ്ടതാണ്. അങ്ങിനെ ചെയ്യാതിരുന്നാൽ അവ കുറ്റകരമായ അച്ചടക്ക ലംഘനമായി കണക്കാക്കിയുക്തമായ നടപടി എടുക്കാൻ പ്രിൻസിപ്പാൾക്ക് അധികാരമുണ്ടായിരിക്കുന്നതാണ്.
7. രാഷ്ട്രീയം, വർഗ്ഗീയമായ പ്രവർത്തനങ്ങൾ കോളേജ് കാമ്പസിൽ അനുവദനീയമല്ല.
8. സ്പെഹം, പരസ്പര ബഹുമാനം, സമുദായ മൈത്രി, രാജ്യസ്പെഹം എന്നിവ ഊട്ടിയുറപ്പിക്കാൻ ഉതകുന്ന പ്രവർത്തനം മാത്രമേ വിദ്യാർത്ഥികളുടെ ഭാഗത്ത് നിന്ന് ഉണ്ടാവുകയുള്ളൂ എന്ന് ഉറപ്പ് വരുത്തേണ്ടതുണ്ട്.
9. മറ്റ് വിദ്യാർത്ഥികളോട്/അദ്ധ്യാപകരോട്, മാനുഷമായ രീതിയിൽ പെരുമാറാതെ ഇരിക്കുകയും അവർക്ക് പ്രയാസം വരുന്ന സാഹചര്യം ഉണ്ടാക്കുകയും ചെയ്യുന്ന വിദ്യാർത്ഥികളെ അന്വേഷണ വിധേയമായി suspend ചെയ്യുകയും തുടർന്ന് കോളേജ് കൗൺസിൽ തീരുമാനപ്രകാരം ആവശ്യമെങ്കിൽ dismiss/rusticate ചെയ്യുന്നതും ആണ്.
10. വിദ്യാർത്ഥികൾ ലീവ് എടുക്കുന്ന കാര്യം അതാത് ക്ലാസ് ടീച്ചറെ അറിയിക്കേണ്ടതാണ്. മുൻകൂട്ടി അനുവാദം വാങ്ങാതെ ദീർഘമായി ലീവെടുക്കുന്ന വിദ്യാർത്ഥികളെ (14 ദിവസമായി) കോളേജ് രേഖകളിൽ നിന്ന് നീക്കം ചെയ്യുന്നതാണ്.
11. ക്ലാസ് മുറികളിൽ/ലാബിൽ, മൊബൈൽ ഫോൺ ഉപയോഗം അനുവദനീയമല്ല. അത്തരം മൊബൈൽ ഫോൺ ഉപയോഗം കാണുകയാണെങ്കിൽ കോളേജ് അധികൃതർക്ക് ഫോൺ കണ്ടുകെട്ടുവാൻ അധികാരമുണ്ടായിരിക്കുന്നതാണ്.
12. കോളേജിലെ മറ്റ് വിദ്യാർത്ഥികളോട് അപമാനമായി പെരുമാറുകയോ, ഉപദ്രവിക്കൽ, ശല്യപ്പെടുത്തൽ, ചീത്തവാക്ക് പറയൽ, പരിഹസിക്കൽ അവർ ഇഷ്ടപ്പെടാത്ത പ്രവർത്തി അവരെക്കൊണ്ട് ചെയ്യിപ്പിക്കൽ തുടങ്ങിയവ 'റാഗിംഗ്' ആയി കണക്കാക്കുന്നതിനാൽ ഇത്തരം പ്രവർത്തികളിൽ ഏർപ്പെട്ടാൽ കോളേജിൽ നിന്ന് പുറത്താക്കപ്പെടുന്നതടക്കമുള്ള നിയമനടപടി കൾക്കും ശിക്ഷക്കും വിധേയമാവേണ്ടിവരുമെന്നും ഓർമ്മിപ്പിക്കുന്നു.
13. ഈ കോളേജിന്റെ എല്ലാ rules/regulations ശരിയായ വിധം ചോദിച്ചു മനസ്സിലാക്കി പ്രാവർത്തികമാക്കി കോളേജിന്റെ യശസ്സും അഭിമാനവും കാക്കാൻ കോളേജിലെ എല്ലാ വിദ്യാർത്ഥികളും ബാധ്യസ്ഥരാണ്.

TIME TABLE

MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						

National Anthem

Jana - gana - mana - adhinayaka, jaya he,
Bharatha - bhagya vidhatha,

Punjab - Sindh - Gujarath - Marata,
Dravida - Utkala - Banga

Vindhya - Himachala - Yamuna - Ganga
Uchchala - Jaladhi - taranga.

Tava shubha name jage,
Tava shubha Asisha mage,

Gahe tava jaya gatha.
Jana - gana - mangla - dayaka jaya he

Bharata - bhagya - vidhatha
Jaya he, jaya he, jaya he,

Jaya, Jaya, Jaya, Jaya he.